

Republic of the Philippines  
Department of Education  
Division of Davao del Norte  
Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION - DAVAO DEL NORTE

RECEIVED

Date: 06 MAY 2021  
Time: 11:09

CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DepEd Division of Davao del Norte in the CSC website:

  
ROCHELLE G. OPIANA  
Officer IV  
HRMO

Date: May 06, 2021

Position Title (Title, if applicable)	Plant/Item No.	Salary, Job Pay Grade	Monthly Salary	Qualification standards					Place or Assignment
				Education	Training	Experience	Eligibility	Competency (if applicable)	
Public Schools District Supervisor	OSE 751J06i.2Dt	22	PHP 68,150.00	degree in Education or other relevant master's degree	16 hours of training	5 years and above in instructional supervision and school management	RA 1080 (T-11)		Curriculum Development Division, Division of Davao del Norte
Education Program II	OSEC-DECS & B'S 2-4	16	PHP 36,1128.00	Bachelor's degree in Education or its equivalent	4 hours of training	2 years experience in education, - 11, development, implementation or other relevant experience	RA 1080 (Teacher); Career Service (Professional) Appropriate Eligibility for Second Level Position		Governance and Operations Division, Division of Davao del Norte
Teacher UI	OSEC-Da:as&-TCIG-766824-1998	13	PHP 28,276.00	Bachelor of Elementary Education (BEEd.) or Bachelor's degree plus 18 professional units in Education	None Required	2 years relevant experience	RA 1080 (Teacher)		Elementary Education, Division of Davao del Norte
Teacher UI	OSEC-OeCS8-TCH3-750017-2013	13	PHP 28,278.00	Bachelor of Elementary Education (BEEd.) or Bachelor's degree plus 18 professional units in Education	None Required	2 years relevant experience	RA 1080 (Teacher)		Elementary Education, Division of Davao del Norte
Teacher II	OSEC-OECSB-Tat2-760182-2011	12	PHP 28,062.00	Bachelor of Elementary Education (BEEd.) or Bachelor's degree plus 18 professional units in Education	None Required	1 year relevant experience	RA 1080 (Teacher)		Elementary Education, Division of Davao del Norte

Interested applicants should submit their applications, including a copy of their identification card (PWD Mm) and a copy of their identification card (SOGIE), to apply.

Interested and qualified applicants should signify their interest in writing. All applications should be submitted to the HRMO, DepEd Division Office - Davao del Norte, on or before **May 21, 2021**.

- Fully accomplished Personal Data Sheet (PDS) - recent passport picture (CS Form No. 212, Revised 2011) with a 2x2 cm photo pasted on the back.
- Performance rating in the last rating period (if applicable);
- Photocopy of certificate of eligibility/fraternal license; and
- Other relevant documents.

INTERESTED APPLICANTS are advised to hand in or send through courier/email their application to:

**ROCHELLE G. OPIANA**  
Administrative Officer IV  
Government Center, Yantlan, Tagum City  
depedaynordhrmo@gmail.com

Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Division of Davao del Norte  
Request for Publication of Vacant Positions



COMMISSION - DAVAO DEL NORTE  
06 MAY 2021

To: CML SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DepEd Division of Davao del Norte in the CSC website:

Time: 11:09  
ROCHELLE G. OPIANA

IV  
HRMO

Date: May 06, 2021

No.	Position Title (Paraphrased Title, if applicable)	Plantilla Item No.	Salary/Job Pay	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Assistant II	OSEC-DECSB-ADAS2-7&0116-2018	8	PHP 18,251.00	Completion of two years studies in College	4 months of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility		Senior High School, Division of Davao del Norte
2	Administrative Assistant II	OSEC-OECsB-ADAS2-7601-2018	8	PHP 18,261.00	Completion of two years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility		Senior High School, Division of Davao del Norte
3	Administrative Assistant II	OSEC-OECsB-ADAS2-710t:ZS,2018	"	PHP 18,211.00	Completion of two years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility		Senior High School, Division of Davao del Norte
4	Administrative Assistant II	OSEC-OECsa.ADAS2-7601a.2016	8	PHP 18,251.00	Completion of two years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility		Senior High School, Division of Davao del Norte
5	Administrative Assistant II	OSEC-DECSB, ADAS2, 760118, 2018	8	PHP 18,251.00	Completion of two years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility		Senior High School, Division of Davao del Norte
6	Administrative Assistant II	OS -760136-2016	8	PHP 18,251.00	Completion of two years studies in College	4 months of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility		Senior High School, Division of Davao del Norte
7	Administrative Assistant II	0-760025-2014	8	PHP 18,251.00	Completion of two years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility		Cabayangan National High School, Division of Davao del Norte
8	Administrative Assistant II	OSEC-OECsB-ADAS2-750077-2017	8	PHP 18,251.00	Completion of two years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility		Datu Baloog National High School, Division of Davao del Norte
9	Administrative Assistant II	osec.oees&AOAS2-75001s-2011	8	PHP 16,251.00	Completion of two years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility		Limbaan National High School, Division of Davao del Norte
10	Administrative Assistant II	OSEC-OECsB-ADAS2-750021-2004	8	PHP 18,251.00	Completion of two years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility		Asuncion National High School, Division of Davao del Norte

This Office highly encourages all interested and qualified applicants, including persons with disability (PWD), indigenas, and those with diverse sexual orientation, to apply (SOGIE, IDA, PIV).

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **May 21, 2021**.

- Fully completed Personal Data Sheet (PDS) with recent passport-size photograph, (CS Form No. 212, Revised 2017) will be available at [www.csc.gov.ph](http://www.csc.gov.ph);
- Performance rating in the last rating period (if applicable);
- Photocopy of certificate of eligibility rating; and
- Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through CCM/HRMO their application to:

**ROCHELLE G. OPIANA**  
Administrative Officer IV  
Government Center, Marikina, Taguig City  
[depdedavonorthvmo@gmail.com](mailto:depdedavonorthvmo@gmail.com)

Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Division of Davao del Norte  
Request for Publication of Vacant Positions



DAVAO DEL NORTE  
DIVISION OF EDUCATION  
RECEIVED

Date: 6 MAY 2021

to: CIVILSERVICECOMMISSION(CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Open Division of Davao del Norte in units, CSC website: irr.csc.gov.ph

1  
ROCHELLE G. OPIANA  
Adm Office IV  
HRMO

Date: May 06, 2021

No.	Position Title (Parent/Child Title, If applicable)	Plantilla Item No.	Job Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Administrative Assistant	OS 7&0053-2017	9	PHP 19,593.00	Completion of two (2) years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility	Office of the Schools Division Office of Davao del Norte
2	Administrative Assistant R	OSEC-OB:SB-ADAS2.750137-21>16	a	PHI 18,251.00	Completion of two (2) years studies in College	4 hours of relevant training	1 year or relevant experience	Career Service (Sub-Professional) First Level Eligibility	Senior High School Division of Davao del Norte
3	Administrative Assistant II	osec-DECSS, ADAS2-750117-201&	a	PHP 18,251.00	Completion of two (2) years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility	Senior High School, Division of Davao del Norte
4	Administrative Assistant II	OSE ADAS2- 7	a	PHP 18,261.00	Completion of two (2) years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility	Elementary Education, Division of Davao del Norte
5	Administrative Assistant III	0 --750055-21>14	8	PHP 18,251.00	Completion of two (2) years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility	Office of the Schools Division Superintendent, Division of Davao del Norte
6	Administrative Aide VI	OSEC-OECSSII-ADA6-760068-2014	6	PHP 18,200.00	Completion of two (2) years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility	Office of the Schools Division Superintendent, Division of Davao del Norte
7	Administrative Aide VI	OSEC-OECSSB-ADAS-750063-2014	6	PHP 18,200.00	Completion of two (2) years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility	Office of the Schools Division Superintendent, Division of Davao del Norte
8	Administrative Aide VI	OSEC-OECSSB-MA876006t.a014	6	PHP 18,200.00	Completion of two (2) years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility	Office of the Schools Division Superintendent, Division of Davao del Norte

This Office highly encourages an interested and qualified applicant to be a member of the indigenous communities and those with diverse sexual orientation and expression (SOGIE), to apply.

Interested and qualified applicants should signify in writing, all the following documents to be submitted to the HRMO, on or before May 21, 2021.

1. Fully accomplished and signed (PI) S-8111 passport-sized (2x2) photo; and
2. Performance rating in the last rating period (if applicable)
3. Photocopy of certificate of eligibility/rating/census; and
4. Photocopy of Transcript of Records.

UNEMPLOYED APPLICANTS are advised to hand in or send through courier their application to:

ROCHELLE G. OPIANA

Administrative Office IV

Government Center, 1st Floor, 1500 City

deped.davaonorte@deped.gov.ph