



Republic of the Philippines
Department of Education
REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

DEPED DIVISION OF DAVAO DEL NORTE
RECORDS SECTION
RECEIVED
Date: 19 AUG 2022
By: 121 PM

Office of the Schools Division Superintendent

OFFICE MEMORANDUM
No. OM-OSDS-2022-027

To: **DOMINIC M. DIZON**
Public Schools District Supervisor

From: The Office of the Schools Division Superintendent

Subject: Recall Order as Office In-Charge of Kuyas Elementary School for Financial Operations and Designation as Office In-Charge of the Office of the School Principal of Napisulan Elementary School

Date: August 17, 2022

In the exigency of the service, you are hereby informed of your recall from your deployment as Office In-Charge of Kuyas Elementary School, Talaingod District for Financial Operations to your special assignment as Officer In-Charge of the Office of the School Principal of Napisulan Elementary School in addition to your position as Public Schools District Supervisor of Talaingod District effective immediately.

It is advised that you assume all accountabilities and responsibilities as Officer In-Charge of Office of the School Principal of Napisulan Elementary School including the implementation of the School Improvement Plan (SIP) and the school Annual Implementation Plan (AIP), preparation and implementation of the Instructional Supervisory Plan, facilitate preparation and submission of urgent reports required by the DepEd higher Offices and other national agencies, monitor the smooth and orderly performance/ implementation of the programs, projects and activities of the Department until such time a new Public Schools District Supervisor is assigned.

All travel expenses from the permanent official station to the place of assignment shall be charged to local funds subject to usual accounting and auditing rules and regulations.

Please be guided accordingly.

DEE D. SILVA, DPA, CESO V
Schools Division Superintendent

Copy furnished:

The Municipal Mayor
Municipality of Talaingod
The Resident Auditor
Commission of Audit
Planning Section
Accounting Section
Personnel Section
Records Section

