DEPED DIVISION OF DAVAO DEL NORTE
BUDGET SECTION
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APP-CSE 2023 FORM as of September 14, 2022

ANNUAL PROCUREMENT PLAN - NON COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Department/Bureau/Office: DEPARTMENT OF EDUCATION-DIVISION OF DAVAO DEL NORTE
Region: XI
Address: CAPITOL COMPOUND, BRGY.MANKILAM, TAGUM CITY, DAVAO DEL NO

Agency Code/UACS: 1
Organization Type: 70010811002

Contact Person: ALDRIN S. GEVILA
Position: AO IV-SUPPLY OFFICER
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
TRAVEL EXPENSES																								
		1			1	375,000.00	1			1	375,000.00	1			1	375,000.00	1			1	375,000.00	4	375,000.00	1,500,000.00
TRAINING EXPENSES		1	1	1	3	115,749.99	1	1	1	3	115,749.99	1	1	1	3	115,749.99	1	1	1	3	115,749.99	12	38,583.33	462,999.96
ACCOUNTABLE FORMS																								
ACCOUNTABLE FORMS NO. 51	BOOKLET		10		10	1,900.00				0	0.00				0	0.00	10			10	1,900.00	20	190.00	3,800.00
MDS CHECKS	BOOKLET	1	1	1	3	2,400.00	1	1	1	3	2,400.00	1	1	1	3	2,400.00	1	2	2	5	4,000.00	14	800.00	11,200.00
OTHER SUPPLIES AND MATERIALS																								
PPE & DISINFECTANTS		1	1	1	3	22,500.00	1	1	1	3	22,500.00	1	1	1	3	22,500.00	1	1	1	3	22,500.00	12	7,500.00	90,000.00
FUEL, OIL & LUBRICANTS																								
FUEL, OIL AND LUBRICANTS(MITSUBISHI ADVENTURE, ISUZU FUEGO, TOYOTA HI-ACE, MITSUBISHI ESTRADA) FOR THE MONTHS OF SEPTEMBER, OCTOBER, NOVEMBER AND DECEMBER 2022	LITER	1171	1171	1171	3513	298,605.00	1171	1171	1171	3513	298,605.00	1171	1171	1171	3513	298,605.00	1171	1171	1171	3513	298,605.00	14052	85.00	1,194,420.00
FUEL, OIL AND LUBRICANTS(TOYOTA AVANZA, AURA KAWASAKI) FOR THE MONTHS OF SEPTEMBER, OCTOBER, NOVEMBER AND DECEMBER 2022	LITER	450	450	450	1350	101,250.00	450	450	450	1350	101,250.00	450	450	450	1350	101,250.00	450	450	450	1350	101,250.00	5400	75.00	405,000.00
DRUG AND MEDICINES		1			1	50,000.00				0	0.00				0	0.00				0	0.00	1	50,000.00	50,000.00
WATER EXPENSES																								
WATER BILL	MONTH	1	1	1	3	36,800.01	1	1	1	3	36,800.01	1	1	1	3	36,800.01	1	1	1	3	36,800.01	12	12,266.67	147,200.04
PURIFIED DRINKING WATER	CONTAINER	160	160	160	480	19,200.00	160	160	160	480	19,200.00	160	160	160	480	19,200.00	160	160	160	480	19,200.00	1920	40.00	76,800.00

ELECTRICITY BILL																							
DANECO	MONTH	1	1	1	3	500,000.01	1	1	1	3	500,000.01	1	1	1	3	500,000.01	1	1	1	3	500,000.01	12	166,666.67	2,000,000.04
REPAIRS AND MAINTENANCE-BUILDING																							
Building Repairs(Door Hinges, Electrical, Plumbing, Construction,etc.,)					0	0.00			1	1	50,000.00				0	0.00			1	1	50,000.00	2	50,000.00	100,000.00
REPAIRS AND MAINTENANCE-OFFICE EQUIPMENT																							
Aircon Cleaning and Maintenance																							
Wall Mounted type	UNIT	14			14	13,720.00	14			14	13,720.00	14			14	13,720.00	14			14	13,720.00	56	980.00	54,880.00
Window Type, 1.5HP	UNIT	8			8	4,400.00	8			8	4,400.00	8			8	4,400.00	8			8	4,400.00	32	550.00	17,600.00
Floor Mounted	UNIT	5			5	7,250.00	5			5	7,250.00	5			5	7,250.00	5			5	7,250.00	20	1,450.00	29,000.00
Photocopy Machine Parts, Repair and Maintenance(4 units)		1			1	20,000.00	1			1	20,000.00	1			1	20,000.00	1			1	20,000.00	4	20,000.00	80,000.00
Other Equipment Repairs					0	0.00			1	1	9,260.00				0	0.00			1	1	9,260.00	2	9,260.00	18,520.00
REPAIRS AND MAINTENANCE-MOTOR EQUIPMENT																							
VEHICLE REPAIR(MITSUBISHI ADVENTURE, ISUZU FUEGO, TOYOTA HI-ACE, MITSUBISHI ESTRADA,TOYOTA AVANZA, AURA KAWASAKI)		1	1	1	3	125,000.01	1	1	1	3	125,000.01	1	1	1	3	125,000.01	1	1	1	3	125,000.01	12	41,666.67	500,000.04
INTERNET SUBSCRIPTION																							
SMART	month	1	1	1	3	60,600.00	1	1	1	3	60,600.00	1	1	1	3	60,600.00	1	1	1	3	60,600.00	12	20,200.00	242,400.00
MOBILE EXPENSES (CELLCARDS)																							
GLOBE 300	PC	31			31	9,765.00	31			31	9,765.00	31			31	9,765.00	31			31	9,765.00	124	315.00	39,060.00
TM 300	PC	18			18	5,670.00	18			18	5,670.00	18			18	5,670.00	18			18	5,670.00	72	315.00	22,680.00
SMART 300	PC	57			57	17,955.00	57			57	17,955.00	57			57	17,955.00	57			57	17,955.00	228	315.00	71,820.00
TNT 300	PC	63			63	19,845.00	63			63	19,845.00	63			63	19,845.00	63			63	19,845.00	252	315.00	79,380.00
OTHERS		1			1	41,265.00	1			1	41,265.00	1			1	41,265.00	1			1	41,265.00	4	41,265.00	165,060.00
POSTAGE AND COURIER																							
LBC (BLR/IMCS)	PC			3	3	450.00			2	2	300.00			3	3	450.00			2	2	300.00	10	150.00	1,500.00
LBC (NSTIC)	PC			3	3	375.00			3	3	375.00			3	3	375.00			3	3	375.00	12	125.00	1,500.00
OTHER GENERAL SERVICES		1	1	1	3	457,025.01	1	1	1	3	457,025.01	1	1	1	3	457,025.01	1	1	1	3	457,025.01	12	152,341.67	1,828,100.04
OTHER PROFESSIONAL SERVICES		1			1	3,000.00				0	0.00				0	0.00				0	0.00	1	3,000.00	3,000.00
FIDELITY BOND PREMIUM																							
R. INUTAN-CASHIER				1	1	52,500.00				0	0.00				0	0.00				0	0.00	1	52,500.00	52,500.00

D. SILVA-SDS					0	0.00		1		1	52,500.00				0	0.00				0	0.00	1	52,500.00	52,500.00
R. DIONIO-AO V				1	1	24,500.00				0	0.00				0	0.00				0	0.00	1	24,500.00	24,500.00
A. GEVILA-AO IV					0	0.00				0	0.00				0	0.00	1			1	21,625.00	1	21,625.00	21,625.00
S. OPIANA					0	0.00				0	0.00				0	0.00			1	1	1,125.00	1	1,125.00	1,125.00
M. HIVERTAS					0	0.00				0	0.00				0	0.00			1	1	1,125.00	1	1,125.00	1,125.00
R. MARAVILLOSA					0	0.00				0	0.00				0	0.00			1	1	1,125.00	1	1,125.00	1,125.00
TAXES, DUTIES & LICENSES																									
Motorcycle without Side Car, SE 1349	unit				0	0.00				0	0.00		1		1	1,800.00				0	0.00	1	1,800.00	1,800.00
Utility Vehicle, Mitsubishi, Adventure (SHA257)	unit				0	0.00				0	0.00	1			1	7,000.00				0	0.00	1	7,000.00	7,000.00
Utility Vehicle, Isuzu Fuego (SHE 118)	unit				0	0.00				0	0.00	1			1	7,000.00				0	0.00	1	7,000.00	7,000.00
Utility Vehicle, Toyota Avanza	unit				0	0.00				0	0.00	1			1	8,200.00				0	0.00	1	8,200.00	8,200.00
INSURANCE EXPENSE																									
Motorcycle without Side Car, SE 1349	unit				0	0.00				0	0.00		1		1	1,000.00				0	0.00	1	1,000.00	1,000.00
Utility Vehicle, Mitsubishi, Adventure (SHA257)	unit				0	0.00				0	0.00	1			1	5,000.00				0	0.00	1	5,000.00	5,000.00
Utility Vehicle, Isuzu Fuego (SHE 118)	unit				0	0.00				0	0.00	1			1	5,000.00				0	0.00	1	5,000.00	5,000.00
Utility Vehicle, Toyota Avanza	unit				0	0.00				0	0.00	1			1	5,000.00				0	0.00	1	5,000.00	5,000.00
Mitsubishi Pick-up, (0301-00001250922)	unit				0	0.00				0	0.00	1			1	25,000.00				0	0.00	1	25,000.00	25,000.00
Toyota Passenger Type (HI-ACE)	unit				0	0.00				0	0.00	1			1	35,000.00				0	0.00	1	35,000.00	35,000.00
OTHER					0	0.00				0	0.00				0	0.00			1	1	4,000.00	1	4,000.00	4,000.00
PRIZES					0	0.00				0	0.00			1	1	50,000.00				0	0.00	1	50,000.00	50,000.00
PRINTING & PUBLICATIONS				1	1	3,750.00			1	1	3,750.00			1	1	3,750.00			1	1	3,750.00	4	3,750.00	15,000.00
RENT- BUILDING & STRUCTURE EXPENSE	MONTH	1	1	1	3	75,000.00	1	1	1	3	75,000.00	1	1	1	3	75,000.00	1	1	1	3	75,000.00	12	25,000.00	300,000.00
RENT EXPENSE- LIVING QUARTER																									
PAYMENT BOARDING HOUSE	MONTH	1	1	1	3	12,000.00	1	1	1	3	12,000.00	1	1	1	3	12,000.00	1	1	1	3	12,000.00	12	4,000.00	48,000.00
WEBSITE MAINTENANCE		1			1	5,000.00				0	0.00				0	0.00				0	0.00	1	5,000.00	5,000.00
OTHER MOOE		1	1	1	3	50,000.01	1	1	1	3	50,000.01	1	1	1	3	50,000.01	1	1	1	3	50,000.01	12	16,666.67	200,000.04

MEDICAL DENTAL SUPPLIES																							
PORTABLE ULTRASONIC SCALER		1			1	20,000.00				0	0.00				0	0.00				0	0.00	1	20,000.00	20,000.00
LIBRARY HUB																							
ELECTRIC BILL		1	1	1	3	21,000.00	1	1	1	3	21,000.00	1	1	1	3	21,000.00	1	1	1	3	21,000.00	12	7,000.00	84,000.00
INTERNET BILL		1	1	1	3	4,998.00	1	1	1	3	4,998.00	1	1	1	3	4,998.00	1	1	1	3	4,998.00	12	1,666.00	19,992.00
WATER BILL		1	1	1	3	1,050.00	1	1	1	3	1,050.00	1	1	1	3	1,050.00	1	1	1	3	1,050.00	12	350.00	4,200.00
UTILITY FEE		1	1	1	3	18,000.00	1	1	1	3	18,000.00	1	1	1	3	18,000.00	1	1	1	3	18,000.00	12	6,000.00	72,000.00
A. TOTAL																						**₱**	**10,272,612.16**

Prepared by:

ALDRIN S. GEVILA
Property/Supply Officer

Date Prepared:_____

Certified Funds Available / Certified Appropriate Funds Available:

LILLI ANN R. SIASON
Accountant / Budget Officer

Approved by:

REBECCA C. SAGOT
Assistant Schools Division Superintendent
DEE D. SILVA, DPA, CESO V
Head of Office/Agency

Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
Division of Davao del Norte

Total APP tallies with the Budget Appropration in the NEP/Sub-ARO
Total APP does not tally with the Budget Appropration in the NEP/Sub-ARO

LILLI ANN R. SIASON
Budget Officer II