



INVITATION TO BID FOR THE PROCUREMENT OF MEALS AND SNACKS AND VENUE FOR THE TRAINING FOR TEACHERS ON MATATAG CURRICULUM

1. The Department of Education Division of Davao del Norte, through the CY 2024 General Appropriations Act intends to apply the sum of **Five Million Two Hundred Fourteen Thousand and 00/100 Pesos (PhP 5,214,000.00)** being the ABC to payments under the contract for the **Procurement of Meals, Snacks, and Venue for the Training for Teachers on MATATAG Curriculum**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. Details were as follows:

No.	Unit	Item Descriptions	Quantity	Unit Cost	Total Cost
1	Package	MEALS (LUNCH) AND SNACKS (AM AND PM) AND VENUE (1738 pax at 600.00/pax/day x 5 days on July 1-5, 2024 and on July 8-12, 2024)	1,738	3,000.00	5,214,000.00
Specification for the Seminar Venue: *Plenary halls: - Well-ventilated - With sound system of clear audio and with wired and wireless microphones, and 2 microphone stands in the middle of the hall - With two (2) projectors per function room (left and right; front middle) together with VGA/audio cables and wide projector screens. - With strong Wi-fi connection (100mbps) provided during sessions requiring internet connections each room. - With clean and separate restrooms for men and ladies. - No posts/ pillars at the façade of each function hall which can bar good visual receptions and movements during simulations. Batch 1: July 1-5, 2024 - 2 rooms - 781pax 1 room (354 pax) 1 room (427 pax) Batch 2: July 8-12, 2024 - 2 rooms - 957pax 1 room (431 pax) 1 room (526 pax) *With breakout rooms: - Well-ventilated - With sound system of clear audio - 1 LCD projector and screen per room - with loose board per room - With strong Wi-fi connection (100mbps) provided during sessions requiring internet connections each room. - No posts/ pillars at the façade of each function hall which can bar good visual receptions and movements during simulations.					

<p>BATCH 1: kindergarten - 2 rooms (max of 200 per room capacity) Grade 1 - <u>2 rooms</u> (max 200 per room capacity) 4 rooms</p> <p>BATCH 2: Grade 4 - 8 rooms (max 70 per room capacity) Grade 7 - <u>8 rooms</u> (max 70 per room capacity) 16 rooms</p> <p>*4 free NAP rooms/rest areas for facilitators/TWGs (2 for male, 2 for female)</p> <p>Courteous and responsive venue crew/staff and the management shall be available and ready to respond to clients in case of queries and dissatisfaction of the services provided. Sub-contracting of venue and food not allowed. With Stand-by generator/alternate power during brown-outs With Security Guard/s With enough parking space within the premises to ensure safety of service vehicles Specification for the Food Nutritious and well-balanced meals of rice, 2 main dish, 1 side dish, soup and any fruit in season or salad dessert and drinks (juice or softdrinks) With Buffer food (5 per 100pax) for Walk-In Guests Snacks shall be a combo of juice and bread/sandwiches/boiled rootcrops/native delicacies/pasta Hypoallergenic (no shrimps/crabs/squid contents) With water dispenser and flowing coffee.</p>	
GRAND TOTAL	PhP 5,214,000.00

3. The **Department of Education Division of Davao del Norte** now invites bids for the above Procurement Project. Delivery of the Goods is required for **five (5) days/ per batch**. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
5. Prospective Bidders may obtain further information from **Department of Education Division of Davao del Norte** and inspect the Bidding Documents at the address given below from Monday-Friday at **8:00AM-5:00 PM**.
6. A complete set of Bidding Documents may be acquired by interested Bidders on **May 23, 2024 – June 13, 2024** from the given address and website(s) below and upon submission of letter of intent and payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Ten Thousand and 00/100 Pesos (PhP 10,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.
7. The **Department of Education Division of Davao del Norte** will hold a Pre-Bid Conference¹ on **May 30, 2024 @ 2:00 PM** at the **Division Conference Room, DepEd Division of Davao del Norte** which shall be open to prospective bidders.

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

8. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **June 13, 2024 @ 10:00 AM**. Late bids shall not be accepted.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
10. Bid opening shall be on **June 13, 2024 @ 10:00 AM** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
11. The **Department of Education Division of Davao del Norte** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

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