



**Republic of the Philippines**  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF DAVAO DEL NORTE**

**REQUEST FOR QUOTATION**

Dealer: \_\_\_\_\_

RFQ No: **RFQ-2026-06-0082**

Address: \_\_\_\_\_

Date of Release: **2026-06-02**

**Notice to the Public**

Please quote your lowest price on the item/s listed below, subject to the General Conditions, starting the shortest time of delivery and submit your quotation duly signed by your representative not later than FRIDAY in the return envelope attached herewith.

**MARLON G. EBRADO**  
Chief Education Program Supervisor  
BAC Chairman

Note:

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 calendar days
3. Warranty shall be for a period of six (6) months for the supplies materials, one (1) year for equipment from date of acceptance by the procuring entity.
4. Price validity shall be for a period of \_\_\_\_\_ calendar days.
5. Mayor's/Business Permit and PhilGEPS Registration Certification shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certification of the product being offered.

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE (ABC)	QUOTED PRICE/UNIT	TOTAL AMOUNT
1	2456	Ream	PAPER, Multi-Purpose, A4, 70 gsm, 500 sheets/ream	200.00		
2	108	Unit	PRINTER, 3 in 1 (print, scan, copy); inkjet printer, 5760x1440 optimised dpi resolution, 33ppm print speed (black & white), 15ppm print speed (color), 4500-7500 pages page yield, maximum copy size: A4, letter, scanner type: flatbed colour image scanner, scanner optical resolution: 600 x 1200 dpi, maximum scan area: 216x 297mm, dimensions (W X D X H): 375 X 347 X 179mm, weight: 3.9kg- 5kg, 3 months or 20000 pages whenever comes first	10,000.00		

Purpose: **Procurement of Printing Materials and Equipment (To be delivered within 30 days at DepEd-Davao del Norte Library Hub, inside Carmen Central ESSC, Carmen, Davao del Norte.)**

\_\_\_\_\_  
Print Name/Signature

\_\_\_\_\_  
Tel. No./Cellphone No.

\_\_\_\_\_  
Date