



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

PSU FORM 103 Revised 2012

DATE: _____

NOTICE OF PROMOTION

DIVISION NAME/CODE _____

STATION NAME: _____

STATION CODE: _____

EMPLOYEE NUMBER: _____

EMPLOYEE NAME: _____
 (NEW NAME)

SIGNATURE: _____

OLD POSITION:

POSITION	BASIC PAY	PERA	SAL GRADE	STEP 1-8

NEW POSITION:

POSITION	BASIC PAY	PERA	SAL GRADE	STEP 1-8

PLEASE ATTACHED HERewith THE FOLLOWING SUPPORTING DOCUMENTS:

1. ONE CERTIFIED TRUE XEROX COPY OF NEW APPOINTMENT (CLEAR COPY)
2. SERVICIE RECORD (CLEAR COPY)
3. CERTIFIED TRUE XEROX COPY OF LATEST PAYS LIP

Noted by:
NIKKI C. CASTOR Div. ARA In Charge

CERTIFIED CORRECT:

ROSALINDA N. DIONIO
Administrative Officer V

