



Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF DAVAO DEL NORTE

OFFICE DIVISION OF DAVAO DEL NORTE
 RECEIPT SECTION
RECEIVED
 Date: 1/10/22 3:15 PM
 By: _____

Office of the Schools Division Superintendent

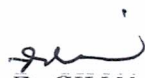
DIVISION ADVISORY No. 001
 January 10, 2022

To: Rebecca C. Sagot - Assistant Schools Division Superintendent
 All Section Heads
 Working Staff of Sections
 Job Order Personnel
 This Division

=====

Please be informed that due to the submission deadline of Year-End Reports of this Office to Higher DepEd Offices and Other National Agencies on January 17, 2022, the Year-End IPCR Evaluation and Target Setting for Division Personnel under the Office of the Schools Division Superintendent (OSDS) which was scheduled on January 14-15, 2022 is rescheduled to January 20-21, 2022.

Immediate dissemination of this Advisory is desired.


 DEE D. SILVA, DPA, CESO V
 Schools Division Superintendent





Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF DAVAO DEL NORTE

SCHOOLS DIVISION OF DAVAO DEL NORTE
 RECORDS SECTION
RECEIVED
 Date: 01-04-2022
 Time: 10:30 am

January 4, 2022

DIVISION MEMORANDUM
 No. 001, s. 2022

AUTHORITY TO RENDER OVERTIME

To: Assistant Schools Division Superintendent
 Accounting Unit
 Budget Unit
 Cash Unit

1. In line with the deadline of Year End Reports on January 17, 2022, the following personnel from the units earlier mentioned are directed to render overtime services from January 4-17, 2022.

Accounting Unit

MA. LOURDES M. QUESADA
 MARY JANE D. CABRERA
 ICY F. LABASANO
 LYNDEE M. SAGARAL
 MIAH TRIZZA M. BONITA
 MARY GRACE S. BANZON
 JESSA MAE T. SAAVEDRA

Budget Unit

LILLI ANN R. SIASON
 PRECIOUS MAE C. GAQUIT
 SUZETH R. SERNICULA
 IVY JOY S. TIJOL

Cash Unit

ROWENA M. INUTAN
 ROWENA R. MARAVILLOSA
 SARA FAITH M. OPIANA

BIR for 2316 preparation (deadline February 2022)

January 14-February 28, 2022

JOSIE LINTUAN
 AMIE GRACE FERNANDEZ

2. The aforementioned personnel are entitled to claim Compensatory Time Off (CTO) for the services rendered as per CSC-DBM Joint Circular No. 2-A, series of 2005 entitled "Non-Monetary Remuneration for Overtime Services Rendered."
3. For immediate and wide dissemination.

DEE D. SILVA, DPA, CESO V
 Schools Division Superintendent

Assistant Schools Division Superintendent

Rebecca C. Sagot
REBECCA C. SAGOT
 Assistant Schools Division Superintendent

Page 1 of 1



Address: Mankilam, Tagum City, Davao del Norte
 Telephone Number: (084) 216 0188
 Website: www.depeddavnor.ph | Facebook: DepEd Davao del Norte

