



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
CID- 2025-0001

To : Dr. Janette G. Veloso, CESO VI, Assistant Schools Division Superintendent
Dr. Eduard C. Amoguis, Chief Education Supervisor - CID
Dr. Ernie M. Aguan, Education Program Supervisor-EPP/TLE/TVL/SPTVE
Public Schools District Supervisors
School Heads (Elementary, Secondary and Integrated Schools)

Subject: **CONDUCT OF THE DIVISION MONITORING FOR THE IMPLEMENTATION OF THE EDUKASYONG PANTAHANAN AT PANGKABUHAYAN (EPP), TECHNOLOGY AND LIVELIHOOD EDUCATION (TLE), TECHNICAL-VOCATIONAL-LIVELIHOOD (TVL) TRACK, AND SPECIAL PROGRAM IN THE TECHNICAL-VOCATIONAL EDUCATION (SPTVE) CURRICULUM FOR CY 2025**

Date : January 2, 2025

1. In line with the Department of Education's commitment to ensure the quality and effective implementation of the curriculum, particularly in the areas of Edukasyong Pantahanan at Pangkabuhayan (EPP) for Elementary, Technology and Livelihood Education (TLE) for Secondary, Technical-Vocational-Livelihood (TVL) for Senior High School and Special Program in the Technical-Vocational Education (SPTVE) for Asuncion NHS and Carmen NHS, this Office informs the field on the conduct of monitoring in the implementation of the EPP/TLE/TVL/SPTVE curriculum for the CY 2025.
2. The objectives of the monitoring are the following:
 - a. To ensure adherence to curriculum standards and implementation guidelines.
 - b. To evaluate the effectiveness of teaching methodologies and learning outcomes.
 - c. To identify areas for improvement and provide necessary support to schools.
 - d. To foster collaboration among stakeholders in enhancing curriculum delivery.
3. The success of the EPP/TLE/TVL/SPTVE curriculum depends on our collective effort to monitor and support its implementation effectively. Your cooperation and active participation in this process are essential.
4. In addition, the monitoring activity will be done anytime within the calendar year and the monitoring tools to be used during the school visits are the Curriculum Implementation Division Program Monitoring Tool and the Management By Walking Around (MBWA) Tool which are attached in this memorandum. These monitoring tools are designed to assess the implementation of the EPP/TLE/TVL/SPTVE curriculum in schools. It aims to provide a structured framework for the monitor to gather data and evaluate the effectiveness of the curriculum delivery.

5. Transportation and other incidental expenses during the conduct of the monitoring shall be charged against local funds subject to the existing accounting and auditing rules and regulations.
6. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
7. Immediate and wide dissemination of this memorandum to all concerned is desired.


REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent



Attached as stated...

CID/ema

FN: EPP-TLE-TVL-SPTVE-Conduct of Division Monitoring-CY2025

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MANAGEMENT BY WALKING AROUND (MBWA) TOOL

School: _____ District: _____
Name of Learning Area Chairperson: _____ Date: _____
Name of School Head: _____

General Observations	Observed	Not Observed	Remarks and TA provided
A) Classroom Environment			
1. Well-structured/ organized classroom has been observed.			
2. Clean environment is apparently seen.			
3. Students are observed attentive and participative			
4. Announcements and other data are obviously posted.			
B) Teaching- Learning Scenario			
5. Teacher is seen engaged in the teaching-learning delivery			
6. Instructional materials are observed in the teacher's classroom.			
7. BOW/ MELC/ is observably followed			
8. Learning Objectives with competency code are visibly observed.			
C) School culture and Values			
9. The personnel are wearing the prescribed uniforms and IDs			
10. Courtesy among the school community is observed.			
11. The school as a whole projects a pleasant environment			
General Observations/Recommendations:			

Prepared by:

ERNIE M. AGUAN, EdD
Education Program Supervisor

Conformed: _____
Learning Area Chairperson

School Head

Noted:
EDUARD C. AMOGUIS, EdD
Chief Education Supervisor-CID



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**CURRICULUM IMPLEMENTATION DIVISION
PROGRAM MONITORING TOOL**

Subject Area/Program/s: _____

School: _____

School Head: _____

Date of Monitoring: _____

District: _____

School Learning Area Chairperson: _____

Name of Supervisor : ERNIE M. AGUAN, EdD

Items	Yes	No	Remarks	TA Provided
1. The class schedule is posted at the strategic place for the students, teachers, and stakeholders to see.				
2. The teachers have their Budget of Work/ MELCS.				
3. The teachers have their DLLP/DLL anchored on the Budget of Work/ MELCS.				
4. The learning environment has educational paraphernalia which reflect some information about the different disciplines/school.				
5. The school has a compilation of the least learned competencies.				
6. The school has an Operational/Instructional Plan where objectives, targets and strategies, and success Indicators are reflected.				



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7. The school has learning materials which serve as references of the teachers.				
8. The students are comfortable of their seating arrangements (not crowded).				
9. The school adopts sustainable measures to maintain best practices.				
10. The teachers have assessment items, both formative and summative.				
11. The teachers are sharing their classroom practices as demonstrated by their unified tests/ activities and program of work.				
12. The School Head has a catch up Plan to serve as intervention for the observed weak areas.				
13. The teacher adapts innovative strategies to improve the teaching-learning process.				
14. A reading Program is adapted by the school to help improve the skills of the slow and non-readers.				
15. The school adopts sustainable measures to maintain best practices.				

