



Republic of the Philippines
Department of Education
REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
CID-2025- 0012

To: Janette G. Veloso, EdD, CESO VI- ASDS
Eduard C. Amoguis, EdD – CID Chief
Eric P. Indie, EdD – PSDS, Sto. Tomas West District
All Elementary and Secondary School Heads of Sto. Tomas West

Subject: **SANTO TOMAS WEST DISTRICT SCHOOL HEADS' REGULAR MEETING**

Date: January 2, 2025

1. In line with the Department of Education (DepEd) mandates towards improving the quality of basic education in the country and to help attain the commitments articulated in the MATATAG Curriculum. This Office hereby informs the field on the conduct of **Regular School Heads' Meeting** of Santo Tomas West District schools every **Tuesday**, 8:00 am and **School Monitoring** every **Wednesday to Friday** respectively.
2. Further, attendance of the specified meeting is required. Meanwhile, if there are activities such as division, regional, and national activities, these should take precedence over regular meetings and school monitoring.
3. Travelling and other incidental expenses are chargeable against local funds subject to the usual accounting and auditing rules and regulations.
4. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
5. Immediate dissemination of this Memorandum to all concerned is desired.


REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent



cid/epi

Fr: STWD Regular School Heads' Meeting



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