



Republic of the Philippines
Department of Education

REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025-0051

To: Janette G. Veloso, EdD, CESO VI- Assistant Schools Division Superintendent
Eduard C. Amoguis, EdD-Chief-Curriculum Implementation Division
Janice A. Fernandez – PSDS-San Isidro District
Medos O. Jala – San Isidro Matrix EPS
San Isidro District School Heads

Subject: **INSTALLATION OF SCHOOL HEAD OF IGANGON INTEGRATED SCHOOL**

Date: January 9, 2025

1. Pursuant to Division Memorandum No. OSDS-2025-0008, titled "Designation as School Head of Igangon Integrated School," **Mr. Richard L. Cia, Principal II**, having completed all the necessary clearances, is hereby scheduled for **installation as the School Head of Igangon Integrated School** at **1:00 p.m. on January 09, 2025**.
2. The said activity shall be attended by the PTA officials, school heads, Barangay captain, LGU officials, all external stakeholders, Matrix Supervisor and Public Schools District Supervisor.
3. Traveling and other incidental expenses during the activity shall be chargeable against the school Maintenance and Other Operating Expenses (MOOE) funds subject to the usual government accounting and auditing rules and regulations.
4. Moreover, this activity strongly adheres to the Division Memorandum no. 818, s. 2021 or the Equal Opportunity Principle (EOP), which mandates that everyone is enjoined to attend, including Persons with Disabilities (PWD), members of the indigenous communities, and those with diverse orientations, gender, and expression (SOGIE).
5. Immediate dissemination of this Memorandum is desired.


REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent



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Fn: San Isidro District Installation of School Head of Igangon Integrated School