



Republic of the Philippines
Department of Education

REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

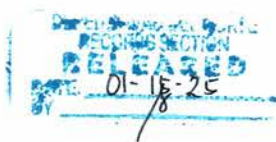
CID - 2025 - 0077

To: Janette G. Veloso, CESO VI – ASDS
Eduard C. Amoguis, EdD, Chief EPS – CID
All Public Schools District Supervisor
All Elementary, Integrated and Secondary School Heads
All Others Concerned

Subject: **BILLETING AND DECORATION COMMITTEE PLANNING CONFERENCE
RELATIVE TO THE DIVISION MEET 2025 AND DAVRAA 2025**

Date: January 14, 2025

1. Relative to the conduct of the **2025 DIVISION MEET AND DAVRAA MEET**, this Office hereby informs the field on the conduct of **BILLETING QUARTER AND DECORATION COMMITTEE PLANNING CONFERENCE** on January 17, 2025, 1:30 pm at the Division Conference Hall, Government Center, Mankilam, Tagum City. Enclosed are the participants of the meeting.
2. The agenda of the meeting are as follows:
 - a. Concept and Design
 - b. Budgetary Requirements
 - c. Committee Tasking
 - d. Terms of Reference
 - e. Other Matters
3. Travelling and other incidental expenses are chargeable against local funds subject to the usual accounting and auditing rules and regulations.
4. Further, NO DISRUPTION of classes shall be imposed in the conduct of the activity based from DepEd Order No. 9 series of 2005, (Instituting Measures to Increase Engaged Time-on Task and Ensuring Compliance Therewith). Teachers who will attend the meeting shall secure substitution slip duly sign by the principal.
5. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
6. Immediate dissemination of this Memorandum to all concerned is desired.



REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

cid/epi

Fn: 2025 Division and DAVRAA Meet Planning Conference

Page 1 of 2



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Enclosure:

Name	Position	School
1. Eric P. Indie	PSDS	Sto. Tomas West District
2. Albert Enano	School Head-MTIII	Casig-ang Elementary School
3. Walter Villanueva	Master Teacher II	Mesaoy Elementary School
4. Christopher Pelicano	Master Teacher I	Marsman National High School
5. Relieto Wate	Master Teacher I	Sto. Tomas National High School
6. Oliver Ponsades	Master Teacher I	La Paz National High School
7. Jonel F. Muyco	Head Teacher III	Liguyon Elementary School
8. Dominador, Jr. Dayson	Head Teacher III	Sagayen Elementary School
9. Leomar T. Dorias	Head Teacher I	Mabuhay Elementary School
10. Roy Tianchon	Teacher III	Salvacion National High School
11. Silvester Benedict Hans Lanyohan	Teacher II	Sto. Tomas National High School
12. Rolando Tianchon, Jr.	Teacher I	San Miguel Elementary School
13. Rowell D. Bain	Teacher I	Anibongan National High School
14. Gryndelle June Binasbas	Teacher I	Datu Balong National High School
15. Ray Jhon Sanoria	Teacher I	Magwawa Integrated School
16. Louie Jay T. Rojo	Teacher I	Magwawa Integrated School
17. Philip Mangansakan	Teacher I	Patel Elementary School