



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID- 2025-0081

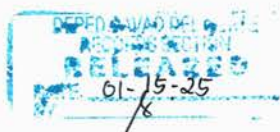
To: Dr. Janette G. Veloso, CESO VI - Assistant Schools Division Superintendent  
Dr. Eduard C. Amoguis -Chief, Curriculum and Implementation Division  
Dr. Grace Santa T. Daclan - Education Program Supervisor, in- charge of SHS  
Amie Glee P. Duclayan - School Head, Naseco Integrated School  
Ronnie A. Publico - PSDS, Talaingod District

Subject: **SENIOR HIGH SCHOOL IMMERSION and COMPETENCIES APPLICATION OF NASECO INTEGRATED SCHOOL**

Date: January 15, 2025

1. After submitting the Senior High School Immersion Undertaking, this Office grants permission for the conduct of Immersion and Competencies application of the Grade 12 learners of Naseco Integrated School. Attached is the Undertaking and the list of learners to be deployed.
2. Strict monitoring of the learners' engagement with the Industry Partners must be conducted to ensure their safety and compliance with the expected immersion/ application competencies.
3. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
4. Please be guided accordingly.

  
**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent



CID/gstd  
Fn: Immersion Naseco IS

Page 1 of 1



Address: Mankilam, Tagum City, Davao del Norte

Telephone Number: (084) 216-0188

Website: [www.depeddavnor.ph](http://www.depeddavnor.ph) | Facebook: DepEd Davao del Norte



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

SENIOR HIGH SCHOOL IMMERSION  
S.Y. 2024-2025

UNDERTAKING

School: NASECO INTEGRATED SCHOOL

District: TALAINGOD DISTRICT

School Head: AMIE GLEE P. DUCLAYAN

Immersion Coordinator: KIMBERLY MANUEL SALINAS

This undertaking is executed to attest that I, Amie Glee P. Duclayan (School Head) and Kimberly M. Salinas (School Immersion Coordinator) **have fully checked the compliance** of the Grade 12 learners undertaking the Work Immersion with the Industry Partners before their deployment schedules. This is to embrace also our **responsibility** should non-compliant learners are sent for deployment.

  
KIMBERLY MANUEL SALINAS  
Immersion Coordinator

Attested:

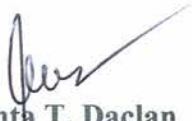
  
AMIE GLEE P. DUCLAYAN  
School Head

SUBSCRIBED AND SWORN TO BEFORE  
ME THIS 07 JAN 2025 AT KAPALONG DAVAO DEL NORTE

  
ATTY. MEDEL G. KENTILITISCA  
PUBLIC ATTORNEY III  
(Pursuant to R.A. 0906)

Date of Compliance: December 17, 2024

Recommending Approval:

  
Grace Santa T. Daclan  
SHS- Focal

  
Ernie M. Aguan  
EPS, TVL

Noted:

  
Dr. Eduard C. Amoguis  
Chief, CID

Approved:

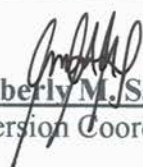
  
Reynaldo B. Mellorida, CESO V  
Schools Division Superintendent

**Profile of Learners for Work Immersion Deployment:**

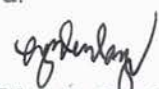
Specialization	Number of Learners for Immersion	Actual Number of Learners Deployed	Remarks
General Academic Strand	8	8	

**List of Requirements:**


A) Attendance to Pre-deployment Orientation	Complied	Not Complied	Remarks
Students	/		
Parents	/		
B) Parent Consent	/		
C) Medical Certificate	/		
D) Travel Itinerary	/		
E) MOA/MOU with the Industry Partner	/		
F) Student insurance	/		
G) Attendance Sheet during Deployment	/		


  
**Kimberly M. Salinas**  
 Immersion Coordinator

Attested:

  
**Amie Glee P. Duclayan**  
 School Head

**Recommending Approval:**

  
**Grace Santa T. Daclan**  
 SHS-Focal

  
**Ernie M. Aguan**  
 EPS, TVL

Noted:

  
**Dr. Eduard C. Amognis**  
 Chief, CID

Approved:

  
**Reynaldo B. Mellorida, CESO V**  
 Schools Division Superintendent



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DEL NORTE**  
**NASECO INTEGRATED SCHOOL**  
**Sto. Nino, Talaingod, Davao del Norte**

**Documents for Work Immersion Checklist**  
**S.Y. 2024-2025**

**Academic Track – GAS**

No	Name of Student	Insurance	MOU	Waiver 1 & 2	Parent's Consent	Itinerary	Remarks
MALE							
1	Guisongan, Joshua V.	/	/	/	/	/	
2	Laindag, Jedan A.	/	/	/	/	/	
3	Mampinolong, Lawrence T.	/	/	/	/	/	
4	Mampinolong, Lorry T.	/	/	/	/	/	
FEMALE							
5	Algabre, Ivy P.	/	/	/	/	/	
6	Amando, Jocelyn P.	/	/	/	/	/	
7	Lagoy, Rachel Jane	/	/	/	/	/	
8	Lagoy, Romely A.	/	/	/	/	/	

Prepared by:

Noted:

  
**KIMBERLY M. SALINAS**  
Work Immersion Teacher

  
**AMIE GLEE P. DUCLAYAN**  
School Head



25-01995

Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE  
**NASECO INTEGRAL TED SCHOOL**  
Sitio Naseco, Brgy. Sto. Niño, Talaingod, Davao del Norte

---

**Enclosure 1.1**

## LIST OF STUDENTS


**MALE**

- 1 GUISONGAN, JOSHUA V.
- 2 LAIN DAG, JEDAN A.
- 3 MAMPINOLONG, LAWRENCE T.
- 4 MAMPINOLONG, LORRY T.

**FEMALE**

- 1 ALGABRE, IVY P.
- 2 AMANDO, JOCELYN P.
- 3 LAGOY, RACHEL JANE
- 4 LAGOY, ROMELY A.

Prepared by:

  
**KIMBERLY MANUEL SALINAS**  
WORK IMMERSION TEACHER

Noted:

  
**AMIE GLEE R. DUCLAYAN**  
School Head

---



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE  
**NASECO INTEGRATED SCHOOL**  
Sitio Naseco, Brgy. Sto. Niño, Talainog, Davao del Norte

---

**Enclosure 1.1**

## LIST OF STUDENTS

**MALE**

- 1 GUISONGAN, JOSHUA V.
- 2 LAINDAG, JEDAN A.
- 3 MAMPINOLONG, LAWRENCE T.
- 4 MAMPINOLONG, LORRY T.


**FEMALE**

- 1 ALGABRE, IVY P.
- 2 AMANDO, JOCELYN P.
- 3 LAGOY, RACHEL JANE
- 4 LAGOY, ROMELY A.

Prepared by:

  
**KIMBERLY MANUEL SALINAS**  
WORK IMMERSION TEACHER

Noted:

  
**AMIE GLEE P. DUCLAYAN**  
School Head

---



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE  
**NASECO INTEGRATED SCHOOL**  
Sitio Naseco, Brgy. Sto. Niño, Talainog, Davao del Norte

---

**Enclosure 1.1**

## LIST OF STUDENTS


**MALE**

- 1 GUISONGAN, JOSHUA V.
- 2 LAINDAG, JEDAN A.
- 3 MAMPINOLONG, LAWRENCE T.
- 4 MAMPINOLONG, LORRY T.

**FEMALE**

- 1 ALGABRE, IVY P.
- 2 AMANDO, JOCELYN P.
- 3 LAGOY, RACHEL JANE
- 4 LAGOY, ROMELY A.

Prepared by:

  
**KIMBERLY MANUEL SALINAS**  
WORK IMMERSION TEACHER

Noted:

  
**AMIE GLEE P. DUCLAYAN**  
School Head

---



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE



December 9, 2024

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent  
Division of Davao Del Norte



Sir:

A blessed day to you!


The Naseco Integrated School is an established institution for favored ones. The school and its Senior High Department will conduct Senior High School Work Immersion for our 6 General Academic Strand (GAS) Indigenous People learners. They will complete these activities for 80 hours as partial requirement and compliance for the 2<sup>nd</sup> Semester of S.Y 2024-2025. This activity would give our students the opportunity for hands-on experience of their chosen track and specializations.

The conduct of this activity would strictly observe and follow stipulated in the *DepEd Order No. 30, s. 2017* entitled *Guidelines on Work Immersion* and *DepEd Order No. 39, s. 2018*, entitled *Additional Clarification and Information to DepEd Order No. 30, s. 2017*. Attached also to this letter are the due diligence of the learners such as sample of Memorandum of Agreement, approved Parent Consent, Medical Certificates and insurance for the students' safety during the said activities.

In relation to this, we would like to request in your good office permission to conduct the said activities. Rest assured, that this activity will not cause any troubles or problems but will instead be followed and strictly observed as stipulated on the *DEPED Order for Senior High School Work Immersion*.

We are looking forward for your most favorable action and preferential attention. Thank you and may God bless you always!

Very truly yours,

  
**AMIE GLEE P. DUCLAYAN**  
School Head