



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID - 2025 - 0095

To: Janette G. Veloso, CESO VI – ASDS
Eduard C. Amoguis, EdD, Chief EPS – CID
All Public Schools District Supervisor
All Elementary, Integrated and Secondary School Heads
All Others Concerned

Subject: **PICK UP DECORATION MATERIALS AT BERNARDO D. CARPIO NATIONAL HIGH SCHOOL**

Date: January 20, 2025

1. This Office hereby informs the field that the following personnel whose names are in the enclosure are directed to pick up the Decoration Materials at Bernardo D. Carpio National High School, Pioneer Village, Gate, Buhangin, Davao City on January 22, 2025, 9:00AM.
2. Further, the materials shall be placed at the Schools Division of Davao del Norte on the same date and this will be used during the 2025 Division Meet and DAVRAA Meet hosting.
3. Travelling and other incidental expenses are chargeable against local funds subject to the usual accounting and auditing rules and regulations.
4. Further, NO DISRUPTION of classes shall be imposed in the conduct of the activity based from DepEd Order No. 9 series of 2005, (Instituting Measures to Increase Engaged Time-on Task and Ensuring Compliance Therewith). Teachers who will attend the meeting shall secure substitution slip duly sign by the principal.
5. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
6. Immediate dissemination of this Memorandum to all concerned is desired.


REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent



cid/epi

Fn: Pick Up Decoration Materials at Davao City

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Address: Mankilam, Tagum City, Davao del Norte
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Enclosure: List of Personnel

Name	Position	School
1. Albert Enano	School Head-MTIII	Casig-ang Elementary School
2. Roy Tianchon	Teacher III	Salvacion National High School
3. Rolando Tianchon, Jr.	Teacher I	San Miguel Elementary School
4. Rowell D. Bain	Teacher I	Anibongan National High School
5. Gryndelle June Binasbas	Teacher I	Datu Balong National High School