Office of the Schools Division Superintendent

DIVISION MEMORANDUM
CID-2025-0132

To   :   Janette G. Veloso, EdD, CESO VI – Assistant Schools Division Superintendent
Eduard C. Amoguis, EdD – Chief Education Supervisor -CID
Ernie M. Aguan, EdD – Education Program Supervisor
Public Schools District Supervisors
All SHS-TVL School Heads

Subject: **SENIOR HIGH SCHOOL (SHS) ASSESSMENT AND CERTIFICATION SUPPORT PROGRAM FOR TECHNICAL VOCATIONAL LIVELIHOOD TRACK GRADUATES**

Date   :   January 28, 2025

1. Herewith is the Regional Memorandum CLMD-2024-843 dated December 17, 2024 titled: Senior High School (SHS) Assessment and Certification Support Program for Technical Vocational Livelihood Track Graduates. This is to reiterate the Joint Memorandum Circular on Ensuring Quality Assured Assessment for Certification of Senior High School Technical-Vocational Livelihood Track under the Joint Memorandum Circular No. 45, s.2024.

2. This Office directs all the SHS-TVL School Heads to expedite the processing of documents for the free assessment of SHS-TVL learners. School Heads and TVL Coordinators must coordinate directly with TESDA Davao del Norte Provincial Office, located at Energy Park, Apokon, Tagum City, for assessment requirements and scheduling. The Division Team will monitor the national assessment process for SHS-TVL graduates and will submit progress reports to the Regional Office.

3. In addition, a conference for all SHS-TVL School Heads will be held on **February 3, 2025**, 1:00-5:00 PM at the Division Conference Room. Attendance of all concerned personnel is mandatory.

4. The transportation and incidental expenses of Division personnel, School Heads, and SHS-TVL Coordinators involved in coordinating with TESDA Davao del Norte Provincial Office for document processing and assessment scheduling shall be charged against local funds subject to the existing accounting and auditing rules and regulations.

5. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.

6. Immediate dissemination of this Memorandum to all concerned is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

Enclosed: As stated.
CID/ema
FN: SHS-TVL Free Assessment

Republic of the Philippines

Department of Education

DAVAO REGION

December 17, 2024

REGIONAL MEMORANDUM
CLMD-2024-843

SENIOR HIGH SCHOOL (SHS) ASSESSMENT AND CERTIFICATION SUPPORT PROGRAM FOR TECHNICAL VOCATIONAL LIVELIHOOD TRACK GRADUATES

To: Schools Division Superintendents

1.   This is to reiterate the Joint Memorandum Circular on Ensuring Quality-Assured Assessment for Certification of Senior High School Technical-Vocational Livelihood Track under the Joint Memorandum Circular No. 45, s. 2024.

2.   This Office directs all Division Offices to take extra mile in tracking the graduates for consolidation and subsequent submission to the nearest TESDA Office for scheduling of assessment. Further, it is directed that close coordination with TESDA Provincial Offices and accredited assessment centers should be done to fast-track the assessment of the graduates.

3.   The Division team should monitor the conduct of the National Assessment of the SHS TVL graduates from SY 2024 and backwards. It is expected that the target learners across Region XI will be assessed by February 2024.

4.   Weekly report on the progress of assessment should be submitted to this Office every Friday of the week, starting December 20, 2024.

5.   Immediate and widest dissemination of this Memorandum is desired.

ALLAN G. FARNAZO
Director IV

DEPARTMENT OF EDUCATION ROX
RECORDS SECTION
RELEASED
By:
Date: Dec. 19, 2024
43794

Encl.: As stated
ROC07/poh