



Republic of the Philippines  
**Department of Education**

REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

CID-2025-0143

To: Janette G. Veloso, EdD, CESO VI- Assistant Schools Division Superintendent  
Eduard C. Amoguis, EdD-Chief-Curriculum Implementation Division  
Janice A. Fernandez – PSDS-San Isidro District  
Medos O. Jala – San Isidro Matrix EPS  
All San Isidro District School Heads

Subject: **SAN ISIDRO DISTRICT BILLETING QUARTER OCULAR VISIT AND SCHOOL HEADS' SPORTS MEETING**

Date: January 30, 2025

1. Relative to the upcoming schedule of Division Meet 2025 on February 13-16, 2025, the District of San Isidro will have its **Ocular Visit to the Billeting Quarter; Cabaywa Elementary School at 8:00 a.m. on January 31, 2025**. This is done to check the necessary preparations before the delegation's arrival on February 12, 2025. The ocular visit will be done by the Public Schools District Supervisor, billeting quarter committee and selected school heads.
2. Further, after the ocular visit of the billeting quarter on the morning, all school heads are hereby informed that there will be a **Sports Conference** on the same day, **1:00 p.m. at San Isidro District Office Conference Room, Sawata, San Isidro, Davao del Norte**.
3. The purposes of this conference are as follows:
  - a. discuss necessary committee and their functions for Division Meet 2025; and
  - b. plan for the installation of relevant temporary facilities.
4. Traveling and other incidental expenses during the event shall be chargeable against the school Maintenance and Other Operating Expenses (MOOE) funds subject to the usual government accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.

  
**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent



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Fn: San Isidro District Billeting Quarter Ocular Visit and School Heads' Meeting

Page 1 of 1



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