



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

CID-2025-0163

To: Janette G. Veloso, EdD, CESO VI-Assistant Schools Division Superintendent  
Eduard C. Amoguis, EdD-Chief- Curriculum Implementation Division  
Reynaly G. Santos- Principal III-DCP-Kapalong West District  
All Elementary and Secondary School Heads of Kapalong West District  
All Others Concerned

Subject: **KAPALONG WEST DISTRICT SCHOOL HEADS' EMERGENCY MEETING**

Date: February 6, 2025

1. Relative to the upcoming Division Festival Of Talents on March 5, 2025 to be hosted by Kapalong West District, this Office informs the field of the Kapalong West District School Heads' Emergency Meeting on February 7, 2025, 1:00PM at Kapalong West District office, Gabuyan, Kapalong, Davao Del Norte.
2. Travel expenses relative to this activity shall be chargeable against local/ school funds subject to usual government accounting and auditing rules and regulations.
3. Further, **NO DISRUPTION** of classes shall be observed during the conduct of the activity based on DepEd Order No.9s.2005, (Instituting Measures to Increase Engaged Time-on Task and Ensuring Compliance Therewith).
4. Furthermore, the Equal Opportunities Principle (EOP) shall always be observed in participating in this activity, where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliations.
5. Immediate dissemination of this memorandum is desired.

  
**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent



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