



Republic of the Philippines
Department of Education
REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025- 0205

To: Janette G. Veloso, CESO VI- ASDS
Eduard C. Amoguis, EdD – CID Chief
Eric P. Indie – PSDS, Sto. Tomas West District
Clemente E. Timbal – PSDS, Sto. Tomas East District
All Elementary and Secondary School Heads
All Teachers Concerned

Subject: **ATTENDANCE OF SANTO TOMAS ATHLETIC ASSOCIATION (STAA) TO THE LOCAL GOVERNMENT UNIT OF SANTO TOMAS CONVOCATION PROGRAM**

Date: February 17, 2025

1. In recognition of the outstanding achievements and dedication of our coaches, athletes, and school heads, all members of the Santo Tomas Athletic Association (STAA) are hereby enjoined to attend the **Local Government Unit of Santo Tomas Convocation Program** on February 17, 2025, 7:30 A.M. at the Municipal Ground, Government Center, Santo Tomas, Davao del Norte. The program will serve as an avenue to honor and acknowledge the contributions of our sports delegation to the promotion of excellence in athletics.
2. All concerned individuals are expected to be in their proper uniform wearing the STAA delegation uniform and observe punctuality and decorum throughout the event. Your presence in this significant gathering is highly valued as it highlights the commitment of the Santo Tomas community to sports development and excellence.
3. Further, to ensure uninterrupted learning, there shall be **NO DISRUPTION** of classes during the conduct of the activity, in accordance with DepEd Order No. 9, s. 2005 (Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith). Consequently, coaches must submit substitution slips, along with the attached activity plan, to ensure the continuity of classes. These slips must be duly signed by the school head.
4. Travelling and other incidental expenses are chargeable against local funds subject to the usual accounting and auditing rules and regulations.
5. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.



Address: Mankilam, Tagum City, Davao del Norte

Telephone Number: (084) 823 5170

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6. Immediate dissemination of this Memorandum to all concerned is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent



For the Schools Division Superintendent

ROSALINDA N. DONIO
Administrative Officer V

CID/epi

Fr: Attendance to LGU Convocation



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