



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
CID-2025-216

To: Janette G. Veloso CESO VI- Assistant Schools Division Superintendent
Eduard C. Amoguis, EdD- Chief, Curriculum Implementation Division
Reynaly G. Santos – District Coordinating Principal - Kapalong West District
All School Heads – Kapalong West District
All DESO Technician Support Staff
All Others Concerned

Subject: **CONDUCT OF DESO TECHNICAL SUPPORT STAFF (DESOTSS) AND
BACK UP TRAINING**

Date: February 18, 2025

1. Relative to the preparation of the forthcoming May 12, 2025 National and Local Elections and BARMM Parliamentary Elections, this Office informs the field of the ONE (1) DAY **DESO TECHNICAL SUPPORT STAFF AND BACK-UP TRAINING** for the Municipality of Kapalong, Davao del Norte from February 20, 2025, 8:00 am. to 5:00 pm. at Molave Hotel, Osmeña St. Magugpo Poblacion, Tagum City.
2. Participants may check in a day prior to the seminar on February 19, 2025 at 3:00 pm. at the same venue.
3. The below listed names of DESO Technical Support Staff and Backup are notified to attend and participate the abovementioned activity, as follows:
 - a) Girly Jane L. Melloria
 - b) Regine Faith D. Lopez
 - c) Japhte Gacags
 - d) Lovely Joy Arbe Dongiapon
4. Travel and other incidental expenses of the onsite participants shall be charged against local funds, all subject to the usual accounting and auditing rules and regulations.
5. Furthermore, the Equal Opportunities Principle (EOP) shall always be observed in participating in this activity, where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliation.
6. Immediate dissemination of this memorandum is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For the Schools Division Superintendent:

EDUARD C. AMOGUIS
Chief - CID

CID – rgs

Fr: CONDUCT OF DESO TECHNICAL SUPPORT STAFF (DESOTSS) AND BACK UP TRAINING



Address: Mankilam, Tagum City, Davao del Norte

Telephone Number: (084) 823 5170

Website: www.depeddavnor.ph | Facebook: DepEd Davao del Norte