



Republic of the Philippines  
Department of Education  
REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID-2025- 0229

To: Janette G. Veloso, CESO VI- ASDS  
Eduard C. Amoguis, EdD – CID Chief  
Eric P. Indie – PSDS, Sto. Tomas West District  
All Elementary and Secondary School Heads  
All Teachers Concerned

Subject: **SANTO TOMAS WEST DISTRICT CONFERENCE OF ALL SUBJECT COORDINATORS AND ADVISERS IN PREPARATION FOR THE 2025 DIVISION FESTIVAL OF TALENTS**

Date: February 18, 2025

1. In line with the preparation of the **2025 Division Festival of Talents** on March 5, 2025 at Kapalong West District, this Office hereby informs of the conduct of Santo Tomas West District Conference of all Subject Coordinators and Advisers. Enclosed is the matrix of activity which contains the focal persons per learning area.
2. Further, the conference will focus on the selection of district representatives who will represent the district in the different competitions of the festival.
3. Moreover, to ensure uninterrupted learning, there shall be **NO DISRUPTION** of classes during the conduct of the activity, in accordance with DepEd Order No. 9, s. 2005 (Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith). Consequently, coaches must submit substitution slips, along with the attached activity plan, to ensure the continuity of classes. These slips must be duly signed by the school head.
4. Travelling and other incidental expenses are chargeable against local funds subject to the usual accounting and auditing rules and regulations.
5. Everyone is highly encouraged to consistently uphold and appreciate the importance of equality and diversity among all personnel while adhering to the directives issued by this Office.
6. Immediate dissemination of this Memorandum to all concerned is desired.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent

**JANETTE G. VELOSO, CESO VI**  
Assistant Schools Division Superintendent



CID/epi

Fr: STWD Subject Coordinators and Advisers Conference



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Enclosure 1:

**Matrix of Activity**  
**Venue: District Conference Hall**  
**Time: 2:00 pm**

| Date              | Subject                   | Focal Person  |
|-------------------|---------------------------|---|
| February 19, 2025 | Filipino/English          | Rosanna G. Lasco<br>Nona Grace O. Isturis<br>Doreen Constantino<br>Jovelyn M. Arrosas<br>Cagadas, Wendie C.<br>Jasper Eigne M.Sulamin   |
| February 20, 2025 | TLE/TVE, Math and Science | Ricardo, Jr. M. Olmedo<br>Ana Jean M. Adajar<br>Leomar A. Liboon<br>Condrado M. Sang-an<br>Bryan Animo<br>Liza Carpina<br>Charish G. Catungal<br>Cecilia Dingayan<br>Junery Tabal |
| February 21, 2025 | Esp, MAPEH, AP, CSE       | Armando M. Olmedo<br>Jocelyn C. Cadiente<br>Ramon S. Lanzaderas<br>Marissa Fuentispina<br>Marvie Cardano<br>Lea Paman   |