



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

CID - 2025 - 0264

To: Dr. Janette G. Veloso, CESO VI, Assistant Schools Division Superintendent  
Dr. Eduard C. Amoguis, Chief, Curriculum Implementation Division  
Dr. Ana N. Redaniel, Public Schools District Supervisor – Kapalong East District  
All School Heads Concerned- Elementary and Secondary  
All Others Concerned

Subject: **CONDUCT OF KAPALONG EAST DISTRICT VERIFICATION AND EVALUATION OF DOCUMENTS OF TEACHER I APPLICANTS**

Date: February 26, 2025

1. Relative to DepEd Order No. 007, s. 2023 titled Guidelines on Recruitment, Selection, and Appointment in the Department of Education, this Office hereby informs the field of the conduct of verification and evaluation of documents of Teacher I Applicants of Kapalong East District on **February 27-28, 2025** at 8:00 in the morning.
2. In this regard, concerned school heads and non-teaching personnel shall convene at the district conference hall on the specified dates for the said purpose. See enclosure for the list of participants.
3. Travel expenses of the participants relative to their attendance to this activity shall be chargeable against School MOOE or any other local funds subject to the usual accounting and auditing rules and regulations.
4. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this Office.
5. Immediate dissemination of this Memorandum to all concerned is desired.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent

**JANETTE G. VELOSO, CESO VI**  
Assistant Schools Division Superintendent

CID/anr

*Fn. Verification and Evaluation of Documents of Teacher I Applicants*



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Enclosure to Division Memorandum CID – 2025 – 0261

**LIST OF DISTRICT SUB-COMMITTEE**

Name	Position	School
1. Ana N. Redaniel	PSDS	Kapalong East District
2. Grace A. Desonia	School Principal IV	Maniki Central ESSC
3. Ma. Elena H. Nimes	School Principal IV	Sua-on Elem. School
4. Phoebe Grace C. Eran	School Principal III	Mabantao Elem. School
5. Ian Rose D. Cuenca	School Principal III	Adelanto Elem. School
6. Marylyn F. Angoy	School Principal II	Pandulian Elem. School
7. Chary C. Comar	School Principal II	Dr. Vislumino Y. Tamondong ES
8. Bonita T. Miole	School Principal I	New Boholano Elem. School
9. Clarish Abulencia	AO II	Sambayon Elem. School
10. Shira Waing	AO II	Clementa F. Royo Elem. School

Prepared by :

ANA N. REDANIEL, EdD  
PSDS, Kapalong East District