



Republic of the Philippines
Department of Education

REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID - 2025 - 0385

To: Janette G. Veloso, CESO VI – ASDS
Eduard C. Amoguis, EdD, Chief EPS – CID
All Public Schools District Supervisor
All Elementary, Integrated and Secondary School Heads
All others concerned

Subject: **COORDINATION MEETING AND OCULAR VISIT OF THE ADVANCE PARTY
RE: PALARONG PAMBANSA 2025**

Date: March 27, 2025

1. Attached is the **Regional Memorandum CLMD 2025-176** titled **“Coordination meeting and Ocular Visit of the Advance Party re: Palarong Pambansa 2025”**. This Office hereby informed the personnel whose names are indicated below shall attend the said conference on the date attached at San Nicolas, Ilocos Norte. Attached is the Regional Memorandum.

Name	School	Date
1. Albert Enano	Casig-ang Elementary School	March 30, 2025 – April 1, 2025
2. Gryndelle June Binasbas	Datu Balong National High School	March 27, 2025 – April 1, 2025

2. Further, the listed personnel are entitled to service credits/compensatory overtime credits (COC) in accordance with DepEd Order 53, s. 2003 entitled: Updated Guidelines on the Grant of Vacation Service Credits to Teachers and Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s 2004 on Non-Monetary Remuneration for Overtime Service Rendered on March 29-30, 2025 (Saturday and Sunday).
3. Travelling and other incidental expenses are chargeable against Regional Office Funds-Office of the Regional Director (ROD-ORD) subject to the usual accounting and auditing rules and regulations.
4. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
5. Immediate dissemination of this Memorandum to all concerned is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent



ROSALINDA N. DIGNIO
Administrative Officer V

cid/epi

Fn: Planning Conference Relative to Palarong Pambansa 2025

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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

Enclosure 1:

Republic of the Philippines
Department of Education
DAVAO REGION

March 25, 2025

REGIONAL MEMORANDUM
CLMD-2025-176

COORDINATION MEETING AND OCULAR VISIT OF THE
ADVANCE PARTY RE: 2025 PALARONG PAMBANSA

To: Schools Division Superintendents

1. Relative to the preparation of the billeting quarters of Region XI for the 2025 Palarong Pambansa, this Office informs the identified Schools Division Offices of the coordination meeting and ocular visit of the Advance Party to San Nicolas, Ilocos Norte.

2. The members of the Advance Party to visit the billeting quarters are as follows:

Name	School and Division	Date
Danilo R. Dohinog	CLMD	March 30- April 1, 2025
Albert Enano	Casig-ang ES, Davao del Norte	
Jefferson Bangot	Davao City NHS, Davao City	
Rico Ocalena	Bernardo Carpio NHS, Davao City	
Marlon Reynoso	Matina Biao NHS, Davao City	March 27-April 1, 2025
Gryndell June L. Binabas	Datu Balong NHS, Davao del Norte	

3. Specifically, this activity aims to:

- visit and meet the school personnel of the billeting quarter of Region XI;
- determine all materials to be brought and bought in Ilocos Region; and
- agree on the design of the decoration based on the resources that the school/community have.

4. Accommodation, food and travelling expenses of all participants shall be charged to Regional Office Funds (ROP-ORD), all subject to the usual government accounting and auditing rules and regulations.

5. Immediate dissemination of this Memorandum is desired.

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G. FARNAZO
Director IV