



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
CID-2025-0387

To: Janeth G. Veloso CESO VI- Assistant Schools Division Superintendent
Eduard C. Amoguis, EdD- Chief, Curriculum Implementation Division
Reynaly G. Santos – PIII-District Coordinating Principal- Kapalong West District
Concerned Kapalong West District School Heads and Master Teachers

Subject: **KAPALONG WEST DISTRICT SCHEDULE FOR CHECKING OF SCHOOL FORMS**

Date: March 28, 2025

1. Relative to the Division Memorandum DM 0074 Titled Checking Of School forms for School Year 2024-2025, this Office informs the field of the Kapalong West District Schedule for Checking of forms on April 10, 2025, 8:00 AM at Kapalong West District Office.
2. The participants in this activity are all **classroom advisers, master teachers** and **school heads** of all schools in Kapalong West District. Attached herewith is the list of assigned personnel/committees.
3. Travel, meals, and other incidental expenses of the onsite participants shall be charged against local funds, all subject to the usual government accounting and auditing rules and regulations.
4. Furthermore, the Equal Opportunities Principle (EOP) shall always be observed in participating in this activity, where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliation.
5. Immediate dissemination of this memorandum is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For the Schools Division Superintendent:


ROSALINDA N. DIONIO
Administrative Officer V



CID-rgs

Attached, as stated:

En: KAPALONG WEST DISTRICT SCHEDULE FOR CHECKING OF SCHOOL FORMS

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Address: Mankilam, Tagum City, Davao del Norte
Telephone Number: (084) 823 5170
Email Address: depeddavnor.sdo@deped.gov.ph
Website: www.depeddavnor.ph | Facebook: DepEd Davao del Norte



Republic of the Philippines
Department of Education

REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

KAPALONG WEST DISTRICT MATRIX OF CHECKING OF SCHOOL FORMS

NAME	POSITION	ASSIGNED SCHOOLS
REYNALY G. SANTOS	P-III/ DCP	OVERALL IN-CHARGE
ALMA A. CONSENCINO GRETCHEN MHEE P. LLANETA RAUL E. CONSENCINO AGUSTIN R. TAMAYO JR CHARLS RYDE S. MANOS PREMIELYN SAGSAGAT SUSAN RASUCAY JOYCE GALIDO WILNESS BASMAYOR ALLAN ROY ITURMA	LEADER MEMBERS:	Gabuyan CES Tiburcia ES Semong ES Mangulibas ES Bunawan ES
JOCELYN D. FERNANDEZ ALMA R. CANTON MA. MARILYN C. NINIEL URBANO Q. JUMAMIL JR JONALYN LIMOS ROMELIE ROTOL MERALOU IDULSA ROSELLA BAYONETA JELVIN G. CLARO	LEADER MEMBERS:	PAG-ASA ES LUNA ES PEDRO G. COLITA SR ES SAGANA ES DONA CARMEN SORIANO ES
JUSTO A. VILLAYER GINA P. ARROSAS ROGELIO D. JURADA JO ART R. CERVERA JIM ROY PASION CUBAR RAFFY DUMANDAN MAE DELA CRUZ VERDEL LAGUTAN REYNA SALAS MARILYN BALAUD	LEADER MEMBERS:	SAMPAO IS LUNA NHS SEMONG NHS DONA CARMEN SORIANO NHS GABUYAN NHS