



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
CID – 2025 –0399

To: Janette G. Veloso, Ed.D, CESO VI - ASDS
Eduard C. Amoguis – CID Chief
Allen T. Guilaran, Ed.D – EPS, Matrix Supervisor
Bernardo F. Boyles, PSDS – Carmen District
Carmen District School Heads – Elementary and Secondary
All other Concerned

Subject: **CARMEN DISTRICT CHECKING OF SCHOOL FORMS FOR SCHOOL YEAR 2024 - 2025**

Date: March 31, 2025

1. Pursuant to **DO 11, s. 2011** entitled **Guidelines on the Preparation and checking of School Forms** undertaken to ensure the quality and consistency of learner information, this Office allows the checking of school forms of Carmen District Schools on April 10, 2025 with the different venues namely Sto. Nino ES, Mangalcal ES, Magsaysay ES, and Carmen NHS.
2. Enclosed are the composition of the District Checking Committee and the schools assignment.
3. Travelling and other incidental expenses of the participants relative to the participation of the said activities shall be charged to schools' MOOE and/ or any local funds subject to the usual government accounting and auditing rules and regulations.
4. Everyone is highly encouraged and continually and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this Office.
5. Wide dissemination of this memorandum to all concerned is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For the Schools Division Superintendent

EDUARD C. AMOGUIS, EdD
Chief, Curriculum Implementation Division



Enclosed: As Stated
CID/bfb
FN: School Forms Checking

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Address: Mankilam, Tagum City, Davao del Norte
Telephone Number: (084) 216-6742 | Telefax (084) 216-6506
Website: www.depeddavnor.ph | Facebook: DepEd Davao del Norte



LIST OF DISTRICT CHECKING COMMITTEE WITH SCHOOLS ASSIGNMENT

Over-all Chair : BERNARDO F. BOYLES, PSDS

Co - Chair : ALLEN T. GUILARAN, Ed.D - EPS Matrix Supervisor

Cluster	Clustered Schools	Chair	Co - Chair	Members
April 10, 2025				
1	Carmen Central ESSC	Marites D. Fernandez ESP III	Rochelle R. Capon ESP III	Judylene E. Recana - HT III
	Sto Nino ES *			Maricris Legarda - T- III
	Asuncion ES			Juliet Albarico -MT-II
	Taba ES			Excel Leah Ramos – MT-I
	Pinta Sabarat ES			Ruby Nadela – MT -I
				Ligaya C. Trabado – MT- III
				Joy D. Ramirez – MT- III
				Farah Divah I. Duran – MT- III
April 10, 2025				
2	Cebulano ES	Joan M. Largosa HT II	Rizalina L. Arcena ESP III	Alberto Alvilarr , HT-III
	Mangalcal ES *			Emily M. Wylie -HT III
	Tubod ES			Gerlyn C. Carpina – HT-III
	Minda ES			Raul Tadla – MT - I
	Mabuhay ES			Ma. Theresa Margallo -MT-I
	Tibulao ES			
April 10, 2025				
3	New Maligaya ES	Teresita B. Butalid ESP IV	Angelina R. Tagaro ESP II	Juliet V. Aniana – ESP I
	New Camiling ES			Mary Evangeline Singson ESP II
	Alejal ES			Aileen Mencidor, MT-II
	Magsaysay ES *			Maribel Escabarte, MT- II
April 10, 2025				
4	Guadalupe ES	Lorelie P. Sesaldo ESP III	Noel D. Apostol ESP IV	Narisa G. Baradia, HT-III
	Tuganay ES *			Emalinda A. Terona -MT II
	Anibongan ES			Nestor B. Manglallan- MT-I
	San Isidro ES			Mauro Daite – HT III
	Salvacion ES			Maribel R. Espanola – MT II
	Mabaus ES			
April 10, 2025				
5	Carmen NHS *	Dr. Lordelyn H. Buyo SSP IV	Abelardo Cardinal SSP II	Rey Malubay – SSP II
	Alejal NHS			Oliver P. Ponsades – MT - II
	Anibongan NHS			Ernie C. Mellejor – SSP I
	Guadalupe Ext.			Joy Luayon – SSP I
	Mabuhay NHS			Joseph Henry Tuna- SSP II
	Tubod NHS			Mauro Daite – HT III
	Alia NHS			All Head Teachers - CNHS
	Lapaz NHS			

Legend: * - Venue for Checking

NOTE: School Heads will be the one to identify the sections from K, Grade 6,7,10,11&12 to be checked by the DCC in the identified venues. How? Please refer to DO 11, s. 2018 Table3. Please be guided.



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