



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

CID-2025-0401

TO:

Janette G. Veloso, CESO VI – Assistant Schools Division Superintendent
Eduard C. Amoguis, Ed.D. – Chief Education Supervisor
Adones P. Layaguin, Ed.D. – Education Program Supervisor
All Public Schools District Supervisors
All School Heads
All Others Concerned

SUBJECT: DISTRIBUTION SCHEDULE OF TESTING MATERIALS AND ONLINE CONFERENCE FOR THE TECHNICAL WORKING GROUP (TWG) IN THE ADMINISTRATION OF THE NATIONAL ACHIEVEMENT TEST (NAT) FOR GRADE 6

DATE: March 31, 2025

1. In line with the administration of the National Achievement Test (NAT) for Grade 6 on April 2, 2025, in the Schools Division of Davao del Norte, this Office announces the distribution schedule of testing materials to all schools on April 1, 2025, from 8:00 AM to 5:00 PM.
2. On April 1, 2025, all schools are required to submit the Form 1: **List of Examinees** with corresponding room numbers for the division's official file.
3. An online conference for the members of the Technical Working Group (TWG) and a special orientation for all testing personnel who were unable to attend the session on March 24, 2025, will be held on March 31, 2025, at 2:00 PM via the following link: <https://bit.ly/davnorcid-ta>.
4. Equivalent compensatory overtime credits or leave credits shall be granted to all testing personnel and TWG members who will participate in the distribution of testing materials.
5. Transportation and other incidental expenses incurred by testing personnel in relation to the distribution activity on April 1, 2025, shall be chargeable against NASBE Program Support Funds, MOOE, or local funds, subject to the usual accounting and auditing rules and regulations.
6. All participants are encouraged to uphold the **Equal Opportunity Principle (EOP)** to ensure fairness and equitable treatment for all concerned.
7. Immediate and wide dissemination of this memorandum is highly desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For the Schools Division Superintendent

EDUARD C. AMOGUIS, ED.D.
Chief Education Supervisor



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