



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

CID – 2025 - 0406

To: Janette G. Veloso, CESO VI – Assistant Schools Division Superintendent  
Eduard C. Amoguis, Chief Education Program Supervisor  
Clemente E. Timbal, Public Schools District Supervisor  
Concerned Principals

Subject: **STO.TOMAS EAST DISTRICT CHECKING OF SCHOOL FORMS FOR SY 2024-2025**

Date: March 31, 2025

1. Pursuant to DO 11, s. 2011 entitled Guidelines on the Checking of School Forms to ensure the quality and consistency of learner information, this office allows the checking of school forms of Sto.Tomas East District on April 3-4, 2025, at Kinamayan Integrated School, Sto.Tomas East District, Santo Tomas, Davao del Norte.
2. Participants in this activity are listed in the enclosure 1.
3. Travel and other incidental expenses incurred by the participants in the conduct of the activity shall be charged to school MOOE subject to auditing rules and regulations prescribed by the Commission on Audit.
4. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this Office.
5. For dissemination and compliance.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent

**JANETTE G. VELOSO, CESO IV**  
Asst. Schools Division Superintendent



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fn: Checking of School Forms

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Enclosure no. 1

April 3, 2025 ( Kinder, Grade 1, Grade 7 & 10)	April 4, 2025 (Grade 6, and Grade 12)
1.Julie Famisaran	1.Julie Famisaran
2.Leonila Lofranco	2.Leonila Lofranco
3.Bernard Mallorca	3.Bernard Mallorca
4.Albert Enano	4.Albert Enano
5.Romeo Dugenio	5.Romeo Dugenio
6.Jerry Ben Sasam	6.Jerry Ben Sasam
7.Ener Judit	7.Ener Judit
8.Julie Ann Superior	8.Julie Ann Superior
9.Elden Derutas	9.Elden Derutas
10.Ligaya Bolo	10.Ligaya Bolo
11.Ramil Torsino	11.Ramil Torsino
12.Jerlyn Baconga	12.Jerlyn Baconga
13.Wendel Maglente	13.Wendel Maglente
14.Nick Guilbert Pocon	14.Nick Guilbert Pocon
15.Arnel Argallon	15.Arnel Argallon
16.Jove Pagtaconan	16.Jove Pagtaconan
17.Agnes Macaso	17.Agnes Macaso
18.Candilaria Brucal	18.Candilaria Brucal
19.All concerned Adviser	19.All concerned Adviser