



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID – 2025-0416

To: Janette G. Veloso, CESO VI – ASDS
Eduard C. Amoguis, EdD, Chief EPS – CID
Eric P. Indie, PSDS, Santo Tomas West District
Ernie L. Aguan, EPS, Matrix Supervisor
All Elementary, Integrated and Secondary School Heads
All Others Concerned

Subject: **STO. TOMAS WEST DISTRICT SCHEDULE OF CHECKING OF SCHOOL FORMS FOR SCHOOL YEAR 2024-2025**

Date: April 2, 2025

1. This has reference to the “*Checking of School Forms for the School Year 2024-2025*” which hereby prescribes the standard process and protocols in the preparation, evaluation and updating of school forms conducted at the end of school year. This Office hereby informs the field of the conduct of **Sto. Tomas West District Checking of School Forms** on April 10-11, 2024, from 8:00 am – 4:30 pm. at Sto. Tomas National High School and Sto. Tomas Central Elementary School Sped Center. Enclosed is the list of participants of the activity.
2. Transportation and other expenses to be incurred during the conduct of the activity shall be chargeable against school/local funds subject to the usual accounting and auditing rules and regulations.
3. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this Office.
4. Immediate dissemination of this Memorandum to all concerned is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For the Schools Division Superintendent:



EDUARD C. AMOGUIS, EdD
Chief, CID

cid/epi
Fn: STWD Reading of Forms



Address: Mankilam, Tagum City, Davao del Norte
Telephone Number: (084) 823 5170
Website: www.depeddavnor.ph | Facebook: DepEd Davao del Norte



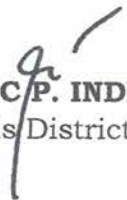
Republic of the Philippines
Department of Education
 REGION XI
 SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

Enclosure 1:

Over-all Chairman : Eric P. Indie – Public Schools District Supervisor
Co-Chairman : Ernie L. Aguan - Education Program Supervisor

Group	School	Chair	Vice Chairman	Members
1	1. Sto. Tomas Central ES 2. New Katipunan ES 3. San Isidro ES 4. San Jose ES 5. Talos ES 6. Magwawa IS 7. Maguintalunan IS 8. New Visayas ES	Jocelyn P. Cadiente	Mila Juvy Cachuela	Glenda Sibonga Janeth L. Delgado Bren Chrisman U. Colita Glenn Timbal Ana Jean M. Adajar Nelie Mallorca May Alva Mulato All Master Teachers II and III of Sto. Tomas Central Sped Center and Selected Teachers of Assigned Schools
2	9. Sto. Tomas National NHS 10. Marsman NHS 11. Bobongon ES 12. Balagunan NHS 13. Marsman ES 14. Balagunan NHS 15. Tulalian NHS 16. Tulalian ES	Ricardo M. Olmedo, Jr.	Armando M. Olmedo	Nona Grace O. Isturis Joselito F. Gudio Leomar A. Liboon Rosanna G. Lasco Ivy T. Caspe Jerome Mariano Elizabeth S. Diesca All Head Teachers of Sto. Tomas NHS and Selected Teachers of Assigned Schools


ERIC P. INDIE
 Public Schools District Supervisor



Address: Mankilam, Tagum City, Davao del Norte

Telephone Number: (084) 823 5170

Website: www.depeddavnor.ph | Facebook: DepEd Davao del Norte