



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

CID-2025-0475

To: Dr. Janette G. Veloso, CESO VI - ASDS  
Dr. Eduard C. Amoguis – CID Chief  
Bernardo F. Boyles, PSDS – Carmen District

Subject: **OFFICER-IN-CHARGE OF CARMEN DISTRICT**

Date: May 5, 2025

1. In view of the Compensatory Time Off Leave of **Mr. Bernardo F. Boyles**, Public Schools District Supervisor, to attend family reunion at Cagayan de Oro City, this Office informs the field of the designation of **Dr. Rochelle R. Capon**, Principal III of Carmen Central Elementary School SPED Center, from May 19-22, 2025.
2. As such it is expected that Dr. Capon is expected to perform duties and responsibilities, functions as needed during the stated duration.
3. This designation does not carry with it additional remuneration nor priority in promotion and is TEMPORARY in nature, subject to recall when deemed necessary.
4. Please be guided accordingly.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent

  
**ROSALINDA N. DIONIO**  
Administrative Officer IV



Enclosed: As stated.  
CID/bfb  
FN: Officer-In-Charge



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