



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025-0476

To: Eduard C. Amoguis, EdD – Chief Education Supervisor, CID
Edgar L. Manaran, PhD - Education Program Supervisor, LR Manager
Bernardo F. Boyles – Public Schools District Supervisor, Carmen
Secondary School Head Concerned

Subject: **ON-SITE INSPECTION AND EVALUATION FOR ITB 001-02-2025**

Date: April 30, 2025

1. Pursuant to the Regional Memorandum AD-2025-071 dated April 29, 2025 relative to the Procurement of Supply and Delivery for the Procurement of Technical-Vocational-Livelihood (TVL) Equipment Packages to Public Senior High Schools, this Office informs **Abelardo D. Cardinal Jr.** of Alejal National High School, Carmen to participate as member of the Technical Working Group (TWG) in the conduct of **On-Site Inspection and Evaluation for ITB 001-02-2025** on May 2-3, 2025 at Top Asia Furniture Producers Cooperative, No. 9 Pearl Island Compound Phase-1 Malinis St., Lawang Bato, Valenzuela City.
2. All other details relative to the activity are in the enclosure.
3. Travel, board, lodging, and other incidental expenses incurred by the participant shall be charged against school and other local funds, subject to the existing accounting and auditing rules and regulations.
4. All are encouraged to continuously support and value equality and diversity in all activities related to this endeavor.
5. Immediate dissemination of this Memorandum to all concerned is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For the Schools Division Superintendent

ROSALINDA N. DIONIO
Administrative Officer V



CID: elm

Enclosure: as stated

FN: On-Site Inspection and Evaluation for ITB 001-02-2025

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Republic of the Philippines
Department of Education
DAVAO REGION

April 29, 2025

REGIONAL MEMORANDUM
AD-2025-071

ON-SITE INSPECTION AND EVALUATION FOR ITB 001-02-2025

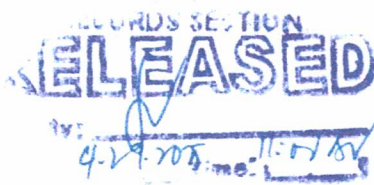
To: Schools Division Superintendent
Davao del Norte
Chief Education Supervisor-CLMD

1. In line with the Procurement of Supply and Delivery for the Procurement of Technical-Vocational-Livelihood (TVL) Equipment Packages to Public Senior High Schools the following identified personnel are directed to conduct an on-site inspection on May 2-3, 2025 as Technical Working Group (TWG) for Learning Materials, Supplementary Learning Resources, Printing Projects and LTE for TVL and SME for the following bidder:

Name	Designation	Office	Mode of Inspection
Pedelina Huevos	EPS	RO XI - CLMD	Online
Analiza C. Almazan	EPS	RO XI - CLMD	On-site
Abelardo Cardinal Jr.	School Head	Alejal National High School	On-site

Name of Bidder	Office Address
Top Asia Furniture Producers Cooperative	No. 9 Pearl Island Compound Phase-1 Malinis St., Lawang Bato, Valenzuela City

- Travel, board, lodging, and other incidental expenses incurred will be charged against CLMD funds for Regional Office personnel, while school and local funds for SDO personnel, subject to the usual accounting and auditing rules and regulations.
- Attached are the templates for the Post-Qualification Evaluation Report and Bid Evaluation Report, which the TWG is required to fill in with their findings.
- All concerned are directed to submit their report **not later than May 5, 2025** to the Procurement Unit indicating findings, feedback, and recommendations.
- For immediate dissemination and compliance.



ALLAN G. FARNAZO
Director IV

Encl.: As stated
RO/PU/jls/fsa



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