



Republic of the Philippines  
**Department of Education**

REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

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**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

CID-2025-0557

To: Janette G. Veloso CESO VI- Assistant Schools Division Superintendent  
Eduard C. Amoguis, EdD- Chief, Curriculum Implementation Division  
Dominic M. Dizon – Public Schools District Supervisor - Langilan District  
All Elementary and Secondary School Heads of Langilan District  
All Teaching and Non-Teaching Personnel of Langilan District  
All Others Concerned

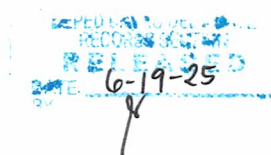
Subject: **LANGILAN DISTRICT GENERAL MEETING OF TEACHING AND NON-TEACHING PERSONNEL**

Date: June 19, 2025

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1. To provide technical assistance to the teaching and non-teaching personnel, address some concerns regarding the tasks assigned to them, and provide some updates on relevant policies and activities, this Office announces the conduct of the General Meeting on June 21, 2025, 8:00 a.m.–5:00 p.m. at Green Paradise, Maniki, Kapalong, Davao del Norte.
2. The teaching and non-teaching participants who render their services on Saturdays, Sundays, Holidays, and Vacations shall be given service credit and compensatory overtime credit (COC) as stipulated in DO No. 53, s. 2023, and CSC and DBM Joint Circular No. 2. S. 2024 respectively.
3. Travel, meals, and other incidental expenses of the onsite participants shall be charged against local funds, all subject to the usual accounting and auditing rules and regulations.
4. Furthermore, the Equal Opportunities Principle (EOP) shall always be observed in participating in this activity, where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliation.
5. Immediate dissemination of this memorandum is desired.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent



CID – dmd

*Fn: Langilan District General Meeting of Teaching and Non-Teaching Personnel*