



Republic of the Philippines
Department of Education

REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID – 2025 –0575

To: Janette G. Veloso, CESO VI, Assistant Schools Division Superintendent
Eduard C. Amoguis, EdD, Chief, Curriculum Implementation Division
Identified Division Office Personnel
All others concerned

Subject: **PARTICIPATION IN THE REGIONAL ORIENTATION WORKSHOP ON THE UTILIZATION OF LEARNING TABLET UNITS FOR THE ALTERNATIVE LEARNING SYSTEM AND ALTERNATIVE DELIVERY MODE**

Date: June 27, 2025

1. Pursuant to Regional Memorandum CLMD-2025-340 dated June 23, 2025, the Department of Education Region XI, through the Curriculum and Learning Management Division, will conduct a Regional Orientation Workshop on the Utilization of the Learning Tablet Units Intended for the Alternative Learning System (ALS) and Alternative Delivery Mode (ADM) on July 1-4, 2025, at Emilia Oases, Brgy. Tambo, Babak District, Island Garden City of Samal.
2. The following personnel from Davao del Norte Division are directed to participate in the said activity:

Name	Position
Grace Santa Daclan	EPS - ADM Focal Person
Lordelyn A. Buyo	EPS - ALS Focal
Paul Arsolon	Information Technology Officer (July 1-2)
Shiela B. Sionosa	EPSA/ALS Staff
Neil Edward D. Diaz	PDO II - LRMS

3. Participants shall be granted **one-day Compensatory Overtime Credit (COC) for non-teaching personnel** or **Service Credits for teaching personnel** for their participation on **July 1, 2025 (Holiday)**, in accordance with **DepEd Order No. 53, s. 2003**.
4. **Board and lodging** will be charged to the 2025 ALS Program Support Fund (PSF) downloaded to the host division. **Travel and other incidental expenses** shall be chargeable against the Davao del Norte Division's downloaded ALS PSF, ADM PSF,

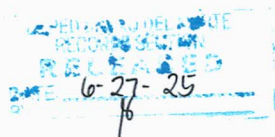
MOOE, or other local funds, subject to the usual government accounting and auditing rules and regulations.

5. Other details may be found in the attached memorandum.

6. For immediate dissemination and compliance.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For and in the absence of the Schools Division Superintendent:



ROSALINDA N. DIONIO
Administrative Officer V

Enclosure: As stated
CID/nedd

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Republic of the Philippines
Department of Education
DAVAO REGION

June 23, 2025

REGIONAL MEMORANDUM
CLMD-2025-340

CONDUCT OF REGIONAL ORIENTATION WORKSHOP ON THE UTILIZATION OF
THE LEARNING TABLET UNITS INTENDED FOR THE ALTERNATIVE
LEARNING SYSTEM AND ALTERNATIVE DELIVERY MODE

To: Schools Division Superintendents
Chief Education Supervisor, CLMD

1. The Department of Education Region XI through the Curriculum and Learning Management Division will conduct a Regional Orientation Workshop on the Utilization of the Learning Tablet Units Intended for the Alternative Learning System and Alternative Delivery Mode on July 1-4, 2025 at Emilia Oases, Brgy. Tambo, Babak District, Island Garden City of Samal.
2. List of participants and the program matrix are in Annexes 1.A and 1.B.
3. Participants from the Divisions of Davao Oriental, Davao Del Norte and Davao Del Sur shall be granted with one-day Compensatory Overtime Credit for non-teaching personnel/ Service Credits for teaching personnel for their participation on July 1, 2025 (Holiday) per DepEd Order No.53, s. 2003 or the Updated Guidelines on Grant of Vacation Service Credits to Teachers and Non-Teaching Personnel.
4. Board and lodging will be charged to 2025 ALS PSF downloaded to the host division, while travel and other incidental expenses are chargeable against Region and Schools Division Offices downloaded ALS PSF, ADM PSF, ROP, MOOE and other local funds subject to the usual government accounting and auditing rules and regulations.
5. All other details in this Memorandum are in the enclosure.
6. Immediate dissemination to the concerned is desired.

DEPARTMENT OF EDUCATION ROX.
RECORDS SECTION
RELEASED

ALLAN G. FARNAZO
Director IV

ROC6/msl

NO. June 27, 2025
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Republic of the Philippines
Department of Education
DAVAO REGION

Annex 1.A: Conduct of Regional Orientation Workshop on the Utilization of the Learning Tablet Units intended for the Alternative Learning System and Alternative Delivery Mode
 July 1-4, 2025

Venue: Emilia Oases, Brgy. Tambo, Babak District, IGACOS

Allocation of Participants

Division	Division PDO	Division ITO	EPSA/ ALS Staff	ALS Focal Person	ADM Focal Person	Total
Davao City	1	1	1	1	1	5
Davao de Oro	1	1	1	1	1	5
Davao del Norte	1	1	1	1	1	5
Davao del Sur	1	1	1	1	1	5
Davao Occidental	1	1	1	1	1	5
Davao Oriental	1	1	1	1	1	5
Digos City	1	1	1	1	1	5
IGACOS	1	1	1	1	1	5
Mati City	1	1	1	1	1	5
Panabo City	1	1	1	1	1	5
Tagum City	1	1	1	1	1	5
Regional Office	LRMS TAS- 2	RITO- 1	ALS Staff- 2	EPS- 1	Chief, ES/ EPS -2	8
Total	13	12	13	11	13	63

Office/Station	A. Learning Resources Management Section	B. Information and Technology Officers
Regional Office	Analiza C. Almazan, LR Manager Mary Ann H. Acosta, TAS	Pocholo Hernandez, RITO/ Jashua Wong
Davao City	Angelica M. Mendoza, PDO II	Gaelbert Banluta
Davao de Oro	Cherry Ann E. Eling, PDO II Mary Ann R. Laguitao, LR Manager (July 3-4)	Bob Dylan Milabat
Davao del Norte	Neil Edward D. Diaz, PDO II	Paul Arsolon (July 1-2)
Davao del Sur	Eduardo Jr. A. Eroy, OIC-PDO II	Ariel Villareal
Davao Occidental	Althea L. Baguio, PDO II	James Robert Firman
Davao Oriental	Mark Fil L. Tagsip, PDO II	Francis Vic Alicando
Digos City	Ruben Evarretta, PDO II Leilani T. Señires, LR Manager (July 3-4)	Stephen Pascual (July 1-2)
IGACOS	El Sheba F. Alcano, PDO II Teresita E. Helgason, LR Manager (July 3-4)	Kevin Milo (July 1-2)
Mati City	Arnel S. Zaragosa, LR MANAGER	Marny Bulac
Panabo City	Peter B. Mijares Jr., PDO II Djhoane C. Aguilar, LR Manager (July 3-4)	Tyron Dujali
Tagum City	Christopher U. Gonzales, PDO II	Arian Aime Abatayo (July 1-2)



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Office/Station	C. ALS Focal Persons	D. EPSAs/ALS Staff
Regional Office	Maricel S. Langahid, EPS	Rochelle Mae E. Sadaya, ALS Staff
		Vincent B. Dinero ALS Staff
Davao City	Jima A. Gelmo, PSDS	Deborrah B. Moles, EPSA
Davao de Oro	Noemi P. Cañales, EPS	Eddie A. Cabansag Jr., EPSA
Davao del Norte	Lordelyn A. Buyo, EPS	Shiela B. Sionosa, EPSA
Davao del Sur	Eric C. Tubat, PSDS	Liartes S. Prasno, EPSA
Davao Occidental	Nilo Jr. S. Octura, EPS	Jhonel S. Razonable, EPSA
Davao Oriental	Antonio L. Palma Gil, EPS	Jo Divine Y. Belarmino, EPSA
Digos City	Gervasio R. Salinas, EPS	Cherrlyn V. Gonzaga, EPSA
Island Garden City of Samal	Jeffrey C. Langga, Principal 1	Jeric C. Longhas, EPSA
Mati City	Rone S. Pequiro, EPSA	Jonathan R. Gallardo - EPSA
Panabo City	Jaime C. Carlom	Rosebeth C. Candelasa, EPSA
Tagum City	Elina G. Punay (Representative EPSA)	Delio C. Caya, EPSA

Office/Station	E. ADM Focal Persons
Regional Office	Mary Jeanne B. Aldeguez, Chief ES
	Ma. Cielo D. Estrada, ADM
Davao City	Argel C. Pingot, EPS
Davao de Oro	Renato Pacpakin, EPS
Davao del Norte	Grace Santa Daclan
Davao del Sur	Alicia Ayuste
Davao Occidental	Erma Sulpot
Davao Oriental	Alvin Anliban
Digos City	Joan Niones
Island Garden City of Samal	Ritchelle Guimte
Mati City	Arnel Zaragosa
Panabo City	Ylcy Manguilimotan
Tagum City	Leila Ibita, EPS



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Annex 1.B. Activity Matrix

TIME/Date July 2, 2025	ACTIVITY	PERSON IN-CHARGE
8:00am-9:00am	Preliminaries Opening	Participants Management Teams
9:00am- 9:30am	Walkthrough of the Guidelines on the Utilization of Tablets for ADM and ALS Learners	Analiza C. Almazan LR Manager
9:30am-12:00pm	Orientation for ADM Tablets	<i>Service Provider:</i> Silicon Valley Computer Group Phils., Inc.
12:00pm- 1:00pm	LUNCH	Participants Management Teams
1:00pm-1:20pm	Management of Learning	Participants Management Teams
1:20pm-5:00pm	Orientation for ALS Tablets	<i>Service Provider:</i> Asiaprime Commodities Corp.
5:00pm-7:00pm	Dinner	Participants Management Teams
July 3, 2025		
8:00am-8:30am	Management of Learning	Participants Management Teams
8:30am- 12:00pm	Workshop 1: <i>Installation of Learning Resources for ALS and ADM Learners</i>	Participants Management Teams
12:00pm 1:00pm	Lunch	Participants Management Teams
1:00pm-1:20pm	Management of Learning	Participants Management Teams
1:20pm- 5:00pm	Continuation of Workshop 1: <i>Installation of Learning Resources for ALS and ADM Learners</i>	Participants Management Teams
5:00pm-7:00pm	Dinner	Participants Management Teams
July 4, 2025		
8:00am-8:30am	Management of Learning	Participants Management Teams
8:30am- 12:00pm	Workshop 2: <i>Reporting of Output</i>	Participants Management Teams
12:00pm 1:00pm	Lunch	Participants Management Teams
1:00 pm – 3:00pm	Closing / Homeward Bound	