



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DEL NORTE**

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

**CID-2026-0004**

To: Janette G. Veloso, CESO VI –Assistant Schools Division Superintendent  
Eduard C. Amoguis, EdD – Chief Education Supervisor  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads

Subject: Intense Monitoring of Schools for the National Achievement Tests (NAT)  
Preparation and Adherence to Division Assignments

Date: January 5, 2026

1. This Memorandum directs all Education Program Supervisors and Public Schools District Supervisors to conduct intense monitoring of schools to ensure strict compliance with NAT preparation plans and activities approved during the recent Division Management Committee Meeting. Schools must focus on implementing these crafted plans to optimize student readiness for the NAT.
2. During school visits, supervisors must bring and use the official monitoring tool as the basis for feedback and identifying areas for improvement.
3. Supervisors shall report to the division office every Monday solely for the weekly Convocation and Quality Management System (QMS) preparations and assignments, and to fulfill their respective QMS tasks and must remain assigned to their respective roles and fulfill their responsibilities without disruption.
4. All personnel are expected to prioritize NAT monitoring and adhere strictly to assigned tasks to ensure effective implementation and desired outcomes.
5. Feedbacking of the monitoring results shall be held every Friday, 9am in the morning at the Division Conference Hall. All supervisors are expected to present their consolidated monitoring outputs.
6. Attached to this memorandum are the NAT Monitoring tool and Intervention Plan tool for ready reference.
7. Immediate and strict compliance is enjoined.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

Enclosure: As stated  
cid/eca  
Fn: NAT monitoring



Address: Mankilam, Tagum City, Davao del Norte  
Telephone Number: (084) 823 5170  
Email Address: depeddavnor.sdo@deped.gov.ph  
Website: [www.depeddavnor.ph](http://www.depeddavnor.ph) | Facebook: DepEd Davao del Norte



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**NAT PREPARATIONS MONITORING TOOL**

School: \_\_\_\_\_

District: \_\_\_\_\_

Name of School Head: \_\_\_\_\_

School ID: \_\_\_\_\_

Indicators/Activities	Evident	Not Evident	Remarks
<b>A. EXIT ASSESSMENT PREPARATION</b>			
1. Inclusion in the strategic instructional plan for NAT G6, 10 and 12 (familiarization of the test processes, practice of shading, filling of name grid, etc)			
2. Lesson plan on the conduct of daily review.			
3. Action plan for the Saturday reviews.			
<b>B. EVALUATING SCHOOL-BASED ASSESSMENT</b>			
1. List of least-learned competencies.			
2. Assessment strategies to address the least-learned competencies.			
3. Assessment results every after conduct of review			
<b>C. VALIDATING PERFORMANCE TASKS/WRITTEN OUTPUTS</b>			
1. Analysis of scores from written outputs/performances			
2. Identifying learners with learning difficulties.			
3. Giving special attention to learners with learning difficulties.			
<b>D. FEEDBACK/REMEDIATION</b>			
1. Communicate to parents and other stakeholders for assistance			
2. Utilize other methods to address the learners' difficulties.			
3. Presence/Adoption of Innovative practices on Review Activities			
4. Debriefing every after review			

**FINDINGS/RECOMMENDATIONS:**

---

---

---

Monitored and Validated by:

Education Program Supervisor

Public Schools District Supervisor

Conferred with:

School Head



Address: Mankilam, Tagum City, Davao del Norte

Telephone Number: (084) 823 5170

Email Address: [depeddavnor.sdo@deped.gov.ph](mailto:depeddavnor.sdo@deped.gov.ph)

Website: [www.depeddavnor.ph](http://www.depeddavnor.ph) | Facebook: DepEd Davao del Norte



Republic of the Philippines  
Department of Education  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**BRIDGING GAPS, BOOSTING PERFORMANCE: A STRATEGIC INTERVENTION PLAN  
FOR IMPROVING NATIONAL ACHIEVEMENT TEST RESULTS IN GRADES 6, 10 AND 12**

School: \_\_\_\_\_ School ID: \_\_\_\_\_ District: \_\_\_\_\_  
Name of School Head: \_\_\_\_\_ email address: \_\_\_\_\_

NAT MPS in Grade 6: \_\_\_\_\_ Target NAT MPS in Grade 6: \_\_\_\_\_  
NAT MPS in Grade 10: \_\_\_\_\_ Target NAT MPS in Grade 10: \_\_\_\_\_  
NAT MPS in Grade 12: \_\_\_\_\_ Target NAT MPS in Grade 12: \_\_\_\_\_

No.	Timeline/ Date	Activities/ Interventions	Strategies/Action- focused	Resources Needed	Expected Outcome
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Prepared by:

School Head

Checked by:

Noted:

\_\_\_\_\_  
EPS/PSDS

**EDUARD C. AMOGUIS, EdD**  
CID Chief

Approved:

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent