



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
CID-2026-0004

To: Janette G. Veloso, CESO VI –Assistant Schools Division Superintendent
Eduard C. Amoguis, EdD - Chief Education Supervisor
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads

Subject: Intense Monitoring of Schools for the National Achievement Tests (NAT)
Preparation and Adherence to Division Assignments

Date: January 5, 2026

1. This Memorandum directs all Education Program Supervisors and Public Schools District Supervisors to conduct intense monitoring of schools to ensure strict compliance with NAT preparation plans and activities approved during the recent Division Management Committee Meeting. Schools must focus on implementing these crafted plans to optimize student readiness for the NAT.
2. During school visits, supervisors must bring and use the official monitoring tool as the basis for feedback and identifying areas for improvement.
3. Supervisors shall report to the division office every Monday solely for the weekly Convocation and Quality Management System (QMS) preparations and assignments, and to fulfill their respective QMS tasks and must remain assigned to their respective roles and fulfill their responsibilities without disruption.
4. All personnel are expected to prioritize NAT monitoring and adhere strictly to assigned tasks to ensure effective implementation and desired outcomes.
5. Feedbacking of the monitoring results shall be held every Friday, 9am in the morning at the Division Conference Hall. All supervisors are expected to present their consolidated monitoring outputs.
6. Attached to this memorandum are the NAT Monitoring tool and Intervention Plan tool for ready reference.
7. Immediate and strict compliance is enjoined.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

Enclosure: As stated
cid/eca
Fn: NAT monitoring



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NAT PREPARATIONS MONITORING TOOL

School: _____
Name of School Head: _____

District: _____
School ID: _____

Indicators/Activities	Evident	Not Evident	Remarks
A. EXIT ASSESSMENT PREPARATION			
1. Inclusion in the strategic instructional plan for NAT G6, 10 and 12 (familiarization of the test processes, practice of shading, filling of name grid, etc)			
2. Lesson plan on the conduct of daily review.			
3. Action plan for the Saturday reviews.			
B. EVALUATING SCHOOL-BASED ASSESSMENT			
1. List of least-learned competencies.			
2. Assessment strategies to address the least-learned competencies.			
3. Assessment results every after conduct of review			
C. VALIDATING PERFORMANCE TASKS/WRITTEN OUTPUTS			
1. Analysis of scores from written outputs/performances			
2. Identifying learners with learning difficulties.			
3. Giving special attention to learners with learning difficulties.			
D. FEEDBACK/REMEDIATION			
1. Communicate to parents and other stakeholders for assistance			
2. Utilize other methods to address the learners' difficulties.			
3. Presence/Adoption of Innovative practices on Review Activities			
4. Debriefing every after review			

FINDINGS/RECOMMENDATIONS:

Monitored and Validated by:

Education Program Supervisor

Public Schools District Supervisor

Conferred with:

School Head



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**BRIDGING GAPS, BOOSTING PERFORMANCE: A STRATEGIC INTERVENTION PLAN
FOR IMPROVING NATIONAL ACHIEVEMENT TEST RESULTS IN GRADES 6, 10 AND 12**

School: _____ School ID: _____ District: _____
Name of School Head: _____ email address: _____

NAT MPS in Grade 6: _____ Target NAT MPS in Grade 6: _____
NAT MPS in Grade 10: _____ Target NAT MPS in Grade 10: _____
NAT MPS in Grade 12: _____ Target NAT MPS in Grade 12: _____

No.	Timeline/ Date	Activities/ Interventions	Strategies/Action- focused	Resources Needed	Expected Outcome
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Prepared by:

School Head

Checked by:

EPS/PSDS

Noted:

EDUARD C. AMOGUIS, EdD
CID Chief

Approved:

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent



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