



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

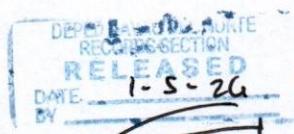
DIVISION MEMORANDUM
CID-2026-0007

To: Janette G. Veloso, EdD, CESO VI- ASDS
Eduard C. Amoguis, EdD – CID Chief
Eric P. Indie, EdD – PSDS, Sto. Tomas West District
All Elementary and Secondary School Heads of Sto. Tomas West

Subject: **SANTO TOMAS WEST DISTRICT SCHOOL HEADS' REGULAR MEETING**

Date: January 5, 2026

1. In line with the mandates of the Department of Education (DepEd) to continuously improve the quality of basic education and to support the effective implementation of the Revised K to 12 Curriculum, this Office hereby informs the field of the regular conduct of the **School Heads' Meeting of Santo Tomas West District** schools every Tuesday at 8:00 a.m., and the conduct of School Monitoring every Wednesday to Friday.
2. Attendance in the aforesaid meetings and monitoring activities is mandatory. However, in cases where school heads are officially designated to participate in division, regional, or national activities, such official engagements shall take precedence over the regular meetings and monitoring schedules.
3. Traveling and other incidental expenses incurred in the conduct of the said activities shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
4. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
5. Immediate dissemination of this Memorandum to all concerned is desired.




REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

cid/epi
Fn: STWD Regular School Heads' Meeting