



Republic of the Philippines  
**Department of Education**  
REGION XI  
DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
**CID- 2026 - 0008**

To: Janette G. Veloso, CESO VI – ASDS/OIC-CES of SGOD  
Eduard C. Amoguis, Ed.D.- Chief Education Supervisor, CID  
Marlon G. Ebrado, Chief Education Supervisor, SGOD  
Ana N. Redaniel, Ed.D.- Public Schools District Supervisor  
School Heads- Elementary and Secondary

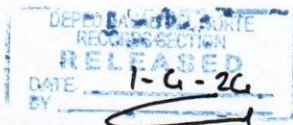
Subject: **CONDUCT OF THE SCHOOL-BASED PROFESSIONAL DEVELOPMENT PROGRAM  
OF KAMANSI INTEGRATED SCHOOL**

Date: January 5, 2026

1. In support of the continuous teachers' capacity-building efforts of the Schools Division Office and pursuant to the approved School-Based Professional Development Program (PD) Plan, this Office authorizes the conduct of the **School-Based Professional Development Program** titled "**Bridging Words and Meaning: A Training on Strengthening Literacy Teaching**" with **PTR-2024-502-11747** on January 7-9, 2026, at Kamansi Integrated School, Kapalong East District.
2. Attached is the list of participants and learning facilitators/resource speakers who shall join the School-based Professional Development Program.
3. All participants are advised to bring laptops and extension wires necessary for the sessions. Participants are expected to be at the venue on or before 7:30 AM to allow smooth registration, preparations, and overall flow of the sessions.
4. Classes of the teachers involved shall be arranged accordingly to avoid disruption of classes, adhering to the policy of "*No disruption of classes, pursuant to the provision under DepEd Order No. 9 s. 2005, Instituting Measures to Increase/Engaged Time on Task and Ensuring Compliance Therewith*".
5. Travel and other expenses required for the conduct of the activity shall be charged against school MOOE or other local funds, subject to the existing accounting and auditing rules and regulations.
6. Moreover, Service Credits shall be granted to the teacher participants (DepEd Order No. 53, s. 2003) while Compensatory Overtime Credits (COC) shall be granted to other non-teaching personnel (CSC and DBM Joint Circular No. 2, s 2004) for services rendered during the weekend, and holidays.
7. In the conduct of this activity, the Equal Opportunities Principle (EOP) shall be observed at all times where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliations.
8. Immediate dissemination of this memorandum is desired.

**REYNALDO B. MELLORIDA, CESO V**  
School Division Superintendent

cid/anr  
fr: SBPD-kis







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Enclosure 1

**KAMANSI INTEGRATED SCHOOL PROFESSIONAL DEVELOPMENT PROGRAM**  
**Bridging Words and Meaning: A Training on Strengthening Literacy Teaching**

**Learning Facilitators / Resource Speakers**

District	School	Name	Designation
Kapalong East	Maniki Central ESSC	Cristy M. Londres	MT III
	Kamansi IS	Giraldine T. Aponte	T III

**Participants**

Name	Designation
John Paul M. Gelicame	MT I
Aimee P. Impanto	T I
Germaine C. Procurato	T I
Lady Jean J. Ramos	T II
Neil Jhun D. Gerga	T I
Marytis C. Pan	T I
Shaina Portia P. Cusit	T I
Cristina V. Romero	T I
Imee S. Menorias	T I
Giraldine T. Aponte	T III
Crishmel A. Tangon	T II
Retchel M. Hapitana	T I
Bayani N. Escoton	HT II
Durrell Lee D. Aben	AO II