



**Republic of the Philippines**  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF DAVAO DEL NORTE**

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
**CID-2026-0024**

**To :** Janette G. Veloso, EdD, CESO VI – Assistant Schools Division Superintendent  
Eduard C. Amoguis, EdD – Chief Education Supervisor -CID  
Ernie M. Aguan, EdD - Education Program Supervisor-TVL  
Concerned Public Schools District Supervisors  
Concerned School Heads

**Subject: TESDA DAVAO DEL NORTE INVITATION OF DEPED PERSONNEL ON THE CONDUCT OF COMPETENCY ASSESSMENT ACTIVITY**

**Date :** January 7, 2026

1. Relative to the letter from **JASMIN J. NERI, EdD**, Provincial Director of the Technical Education and Skills Development Authority (TESDA)-Davao del Norte, dated January 6, 2026, this Office informs the participation of the herein personnel to serve as assessors during the Competency Assessment activity, to wit;

<b>Name</b>	<b>Qualification</b>	<b>Date of Assessment</b>	<b>Assessment Center</b>
April Dan S. Borromeo	Cookery NC II	January 8, 2026	Technical Education School and Assessment Center of Tagum, Inc., Visayan Village, Tagum City
Ofelia R. Rafols	Bread and Pastry Production NC II	January 8-9, 2026	Technical Education School and Assessment Center of Tagum, Inc., Visayan Village, Tagum City

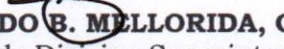

2. The concerned school heads are advised to ensure that classes are managed during the participation of the teacher in the said activity to strictly observe the “No Disruption of Class Policy” as per DepEd Order No. 9, s.2005 entitled “Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith”.
3. In addition, the travel of the above-mentioned personnel is on **OFFICIAL TIME** only.
4. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.

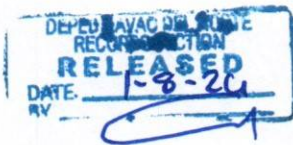


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5. Immediate dissemination of this Memorandum to all concerned is desired.

  
**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent 



Enclosed: As stated.

CID/ema

FN: TESDA Invitation-Conduct of Competency Assessment



Address: Mankilam, Tagum City, Davao del Norte

Telephone Number: (084) 823 5170

Email Address: [depeddavnor.sdo@deped.gov.ph](mailto:depeddavnor.sdo@deped.gov.ph)

Website: [www.depeddavnor.ph](http://www.depeddavnor.ph) | Facebook: DepEd Davao del Norte





**Subject: Request for Technical Assistance for Competency Assessment**

06 January 2026

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent  
DepEd Davao del Norte

**Thru: Oliver U. Mata**  
School Principal  
Kapalong National High School

**Attention: Ms. Ofelia A. Rafols**  
Competency Assessor

Dear **SDS Mellorida**:

Greetings from TESDA Davao del Norte!


We would like to request the technical assistance of **Ms. Ofelia Rafols** to conduct a Competency Assessment in Bread and Pastry Production NC II on **January 8 and 9, 2026** at the Technical Education School and Assessment Center of Tagum, Inc., located at Visayan Village, Tagum City.

The requested activity is part of our commitment to ensure the proper implementation of competency assessment in accordance with established standards. Ms. Rafols' expertise and experience as a competency assessor will greatly contribute to the credibility and success of the said assessment.

In this regard, we humbly seek your kind approval and endorsement of this request. Rest assured that all necessary arrangements and requirements for the conduct of the assessment will be duly provided by our institution.

Thank you very much for your usual support and cooperation.

Very truly yours,

  
**JASMIN J. NERI, Ed. D.**  
Provincial Director  
TESDA-Davao del Norte

Letter No. 2026-01-0008





**Subject: Request for Technical Assistance for Competency Assessment**

06 January 2026

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent  
DepEd Davao del Norte

**Thru: RHEALYN MAE G. LUENGAS**  
School Principal  
Gupitan Integrated School

**Attention: Mr. April Dan S. Borromeo**  
Competency Assessor

Dear **SDS Mellorida**:

Greetings from TESDA Davao del Norte!


We would like to request the technical assistance of **Mr. April Dan S. Borromeo** to conduct a Competency Assessment in Cookery NC II on **January 8, 2026** at the Technical Education School and Assessment Center of Tagum, Inc., located at Visayan Village, Tagum City.

The requested activity is part of our commitment to ensure the proper implementation of competency assessment in accordance with established standards. Mr. Borromeo's expertise and experience as a competency assessor will greatly contribute to the credibility and success of the said assessment.

In this regard, we humbly seek your kind approval and endorsement of this request. Rest assured that all necessary arrangements and requirements for the conduct of the assessment will be duly provided by our institution.

Thank you very much for your usual support and cooperation.

Very truly yours,

  
**JASMIN A. NERI, Ed. D.**  
Provincial Director  
TESDA-Davao del Norte

Letter No. 2026-01-0009