



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID - 2026 - 0098

To: Janette G. Veloso, CESO VI, Assistant Schools Division Superintendent
Eduard C. Amoguis EdD, Chief, Curriculum Implementation Division
Marlon G. Ebrado, Chief, School Governance and Operations Division
Ernie L. Caas PhD, Public Schools District Supervisor
All School Heads of Braulio E. Dujali District
All Others Concerned

Subject: **MEETING OF BRAULIO E. DUJALI ATHLETIC ASSOCIATION (BEDAA)
TECHNICAL WORKING GROUP ASSIGNED IN THE KITCHEN**

Date: January 21, 2026


1. In preparation for the upcoming 2026 Division Meet, this Office informs the field of the conduct of Meeting of Braulio E. Dujali Athletic Association (BEDAA) Technical Working Group assigned in the Kitchen on January 26, 2026 from 8:00AM to 12:00PM at Dujali Central Elementary School.
2. The participants in this activity are all School Administrators and members of the TWG assigned in the Kitchen.
3. The meeting aims to:
 - a. discuss roles and responsibilities of the TWG assigned in the Kitchen;
 - b. present and finalize the meal plan, food preparation schedule, and logistical requirements;
 - c. review health, sanitation, and food safety standards to be observed during the Division Meet; and
 - d. address other matters relative to the successful preparation and conduct of the Division Meet.
4. In adherence to No Disruption of Classes Policy per DO No. 9, s. 2005 titled Instituting Measures to Increase Engage Time-on-Task and Ensuring Compliance Therewith, it is advised that the school heads ensure that classes of teachers involved in this activity will not be left unattended. Further, the school designated as a billeting quarter is advised to adopt a blended learning modality to ensure uninterrupted continuity of learning.
5. Travel and other incidental expenses incurred in the activity shall be chargeable against School Maintenance and Other Operating Expenses (MOOE) or any available local funds subject to the usual accounting and auditing rules and regulations.
6. The Equal Opportunities Principle (EOP) shall be always observed in the process where all individuals are fully recognized regardless of gender, position, religion,



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disability, ethnicity, and political affiliations or other similar factors/personal circumstance.

7. Immediate dissemination of this Memorandum is desired.


REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent



Enclosed: As Stated

CID/elc

Fn. Meeting of BEDAA TWG assigned in the Kitchen