



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**  
**CID-2026-0106**

To: Dr. Janette G. Veloso, CESO VI - Assistant Schools Division Superintendent  
Eduard C. Amoguis, EdD - Chief, Curriculum Implementation Division (CID)  
Marlon G. Ebrado - Chief, School Governance and Operations Division (SGOD)  
Lourdes Alvarez - Principal IV, Dujali NHS

Subject: **APPROVAL OF EXCUSE FROM CLASSES AND 3<sup>RD</sup> QUARTERLY EXAMS FOR  
SELECTED STUDENT-ATHLETES**

Date: January 22, 2026

1. In line with the participation of student-athletes Vincent Fabrigar and Arjie G. Fabrigar, Jr. in the North Davao Regional Football Association (DAVNOR RFA) in the Philippine Football Federation (PFF) Under 16 Boys Competition Mindanao Qualifiers, this Office grants official approval for the concerned to be excused on attending the regular classes and the 3<sup>rd</sup> Quarterly Exams on January 19-25, 2026.
2. Recognizing that the tournament period coincides with critical academic assessments, the following are outlined as key measures to ensure the learners do not fall behind in their curricular performance:
  - a) The responsible coach shall exercise extra due diligence throughout the engagement, monitoring the students' overall welfare while keeping them focused on both their athletic responsibilities and preparation for their return to school.
  - b) The school heads shall take the lead in coordinating with all subject teachers to make necessary academic arrangements. These include setting up makeup schedules for all missed exams, quizzes, and class activities, providing comprehensive study materials for the students to review during their time at the tournament, and organizing one-on-one remediation sessions immediately after the competition to address any potential learning gaps.
3. This Office commends DAVNOR RFA for creating meaningful platforms that allow young athletes to grow in their sport and represent our province with pride. We trust that all parties involved - from the coaching staff to our teaching team - will work together to prioritize the students' holistic growth, balancing their athletic aspirations with their academic progress.
4. Immediate dissemination to all concerned is desired.



Enclosure. As stated.  
CID/eca  
Fn: Granting request

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent



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**NORTH DAVAO REGIONAL FOOTBALL  
ASSOCIATION (DAVNOR RFA), INC.**  
SEC REGISTRATION NO. CN 201537032  
TIN NO. 476-689-230-000

DepEd Division of Davao del Norte  
RECEIVED  
RECORDS SECTION

20 JAN 2026

Sig. 26-03403

January 19, 2026

**Reynaldo B. Mellorida, CESO V**  
School Division Superintendent  
Division of Davao del Norte

THRU:  
**DR. LOURDES R. ALVAREZ**  
School Principal  
Dujali National High School

RE: Request DAVNOR RFA Request for Excuse from Classes for Selected Student-Athletes  
(January 19 - 25, 2026).

Dear Sir,

Greetings!

I am writing on behalf of the **DAVNOR RFA** to formally request your approval for the excuse of our selected student-athletes from classes from January 19-25, 2026 (5 days). These students have been officially chosen to represent the **NORTH DAVAO REGIONAL FOOTBALL ASSOCIATION (DAVNOR RFA), INC.** Team in the **Philippine Football Federation (PFF) Under-16 Boys Competition Mindanao Qualifiers** held at the UP Mintal Sports Complex Football Field, Davao City. This prestigious regional tournament provides a valuable opportunity for these young athletes to compete at a national level, develop their skills, and contribute to our province's sporting excellence.

Participation was determined through rigorous selection by the club and association officials. We assure you that the students will catch up on any missed lessons upon their return, and we are happy to provide make-up schedules or additional support as needed. Attached are the official selection letters, tournament invitation, and player roster for your reference.

We greatly appreciate your understanding and support for student-athletes balancing academics and sports. Your approval will motivate these players and align with educational values promoting holistic development.

List of Participating Student-Athletes:

No. Name of Athlete's Football Player;

1. **VINCENT FABRIGAR**
2. **ARJIE G. FABRIGAR JR**

Hoping for your kind consideration and approval of our requests.

Sincerely yours,

**RENATO E. COSMOD**  
DAVNOR RFA President  
0928-5544-955

**CHARLES IVAN PALMA**  
Team Manager  
0966-406-1107