



26-04262 ✓

Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID- 2026-0108

To: Dr. Janette G. Veloso, CESO VI - Assistant Schools Division Superintendent
Dr. Eduard C. Amoguis -Chief, Curriculum and Implementation Division
Marlon G. Ebrado - Chief, School Governance and Operations Division
Dr. Grace Santa T. Daclan - Education Program Supervisor, in- charge of SHS
Ronnie A. Publico - PSDS, New Corella District
Mayvell A. Sapon - School Head, Sta. Fe NHS

Subject: **SENIOR HIGH SCHOOL IMMERSION and COMPETENCIES APPLICATION OF STA. FE NATIONAL HIGH SCHOOL**

Date: January 23, 2026

1. After submitting the Senior High School Immersion Undertaking, this Office grants permission for the conduct of Immersion and Competencies application of the Grade 12 learners of Sta. Fe National High School. Attached is the Undertaking and the list of learners to be deployed.
2. Strict monitoring of the learners' engagement with the Industry Partners must be conducted to ensure their safety and compliance with the expected immersion/ application competencies.
3. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
4. Please be guided accordingly.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent



Enclosed. As stated.
CID/gstd
Fr: Immersion Sta. Fe NHS



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

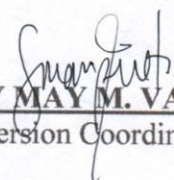
SENIOR HIGH SCHOOL IMMERSION 2026

UNDERTAKING


School: **STA. FE NATIONAL HIGH SCHOOL** District: **NEW CORELLA**

School Head: **MAYVELLE A. SAPON** Immersion Coordinator: **SANDY MAY M. VALLESER**

This undertaking is executed to attest that I **MAYVELLE A. SAPON** (School Head) and **SANDY MAY M. VALLESER** School Immersion Coordinator **have fully checked the compliance** of the Grade 12 learners undertaking the Work Immersion with the Industry Partners before their deployment schedules. This is to embrace also our **responsibility** should non-compliant learners are sent for deployment.

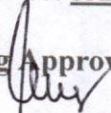

SANDY MAY M. VALLESER
Immersion Coordinator

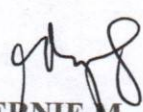
Attested:


MAYVELLE A. SAPON
School Head

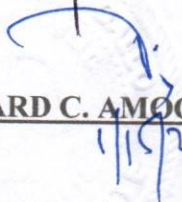
Date of Compliance: **JANUARY 14, 2026**

Recommending Approval:



DR. GRACE SANTA T. DACLAN
SHS- Focal


DR. ERNIE M. AGUAN
EPS, TVL

Noted:


DR. EDUARD C. AMOGUIS
Chief, CID

Approved:


REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

Profile of Learners for Work Immersion Deployment:

Specialization	Number of Learners for Immersion	Actual Number of Learners Deployed	Remarks
<ul style="list-style-type: none">• Housekeeping NCII• Food and Beverage Services NCII• Bread and Pastry Production NCII	36	36	
Total	36	36	

List of Requirements:

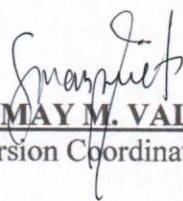
A) Attendance to Pre-deployment Orientation	Complied	Not Complied	Remarks
<ul style="list-style-type: none">• Students	/		
<ul style="list-style-type: none">• Parents	/		
B) Parent Consent	/		
C) Medical Certificate	/		
D) Travel Itinerary	/		
E) MOA/MOU with the Industry Partner	/		
F) Student insurance	/		
G) Attendance Sheet during Deployment	/		



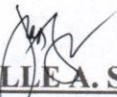
Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE
NEW CORELLA NATIONAL HIGH SCHOOL

Profile of Learners for Work Immersion Deployment

Specialization	Number of Learners for Immersion	Actual Number of Learners Deployed	Remarks
Bread and Pastry Production	6	6	
Food and Beverage Services	15	15	
Housekeeping	15	15	


SANDY MAY M. VALLESER
Immersion Coordinator


Attested:


MAYVELLE A. SAPON
School Head


Date of Compliance: **JANUARY 14, 2026**

Recommending Approval:


DR. GRACE SANTA T. DACLAN
SHS- Focal


DR. ERNIE M. AGUAN
EPS, TVL

Noted:


DR. EDUARD C. AMOGUIS
Chief, CID
1/15/2026

Approved:


REYNALDO B. MELLORIDA, CESO Vg
Schools Division Superintendent

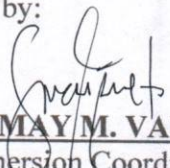


LIST OF STUDENTS IN GRADE 12 BREAD AND PASTRY PRODUCTION

S.Y 2025-2026

LEARNERS NAME	LRN
MALE	
1. ANTIPUESTO, NATALIO JR. G.	128502120031
2. GONO, JONRIL T.	128708130004
3. GUILLEN, JOVANIE C.	204502120003
4. SUCIA, ALLAN GEY B.	128723130032
FEMALE	
1. ADLAWAN, JENECEL O.	128467100003
2. GUDS, KHEEN B.	204502120026

Prepared by:


SANDY MAY M. VALLESER

SHS/Immersion Coordinator

Noted:


MAYVELLE A. SAPON

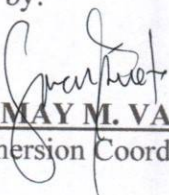
Principal I

LIST OF STUDENTS IN GRADE 12 FOOD AND BEVERAGE SERVICES

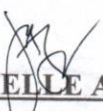
S.Y 2025-2026

LEARNERS NAME	LRN
MALE	
1. ANTIPUESTO, JASPER KENT G.	129187130102
2. CAPOTE, DEVIN JADE S.	128707130003
3. FEDILLAGA, LYLE J.	128723130021
4. GERBOLINGO, KIM P.	204502130014
5. MILANO, JERYME O.	128707130012
6. OMAPAS, JIAN	128707130006
7. PADAR, JHON MICHAEL C.	128723130028
8. PADAR, NICK C.	128723130033
FEMALE	
1. BOLITRES, LELIBETH B.	128723130044
2. JALA, EDMARIE M.	128723130042
3. LIGUYAN, MARY JOY D.	128723130040
4. ORONAN, CRISTY B.	128711130029
5. PARDILLO, REGINE VANEZA MAE D.	128723130045
6. PEREZ, CRISTAL G.	128708130018
7. TALO-TALO, ROSE GEN L.	128515130171

Prepared by:


SANDY MAY M. VALLESER
 SHS/Immersion Coordinator

Noted:

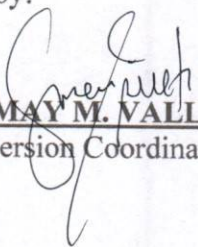

MAYVELLE A. SAPON
 Principal

LIST OF STUDENTS IN GRADE 12 HOUSEKEEPING


S.Y 2025-2026

LEARNERS NAME	LRN
MALE	
1. COSTINAR, JARED M.	128707130013
2. COSTINAR, JHON MICHAEL S.	128723130020
3. EPAL, JAY MAR L.	128707130010
4. ESCALE, ECHO O.	128707140026
5. JUBAHIB, NEIL A.	128711120016
6. LEMOSNIRO, LOIYD L.	128723130027
7. MADJUS, RICHARD O.	128723130024
8. RONDINA, ARNOLFO JR. M.	128723130030
9. VARGAS, ADRIAN L.	108247130262
FEMALE	
1. BABAYSON, DARCY LOU	128501130010
2. JAMIL, ARIAN JEAN P.	128723130041
3. MELLIZA, JOLLY MAE P.	128711130026
4. OBENIETA, RINALYN E.	128723130037
5. RIVAS, NOVY C.	128723130035
6. UDTOHAN, CHANYLEEN C.	128723130034

Prepared by:



SANDY MAY M. VALLESER
 SHS/Immersion Coordinator

Noted:


MAYVELLE A. SAPON
 Principal I

SUBSCRIBED AND SWORN to before me this 22 JAN 2026 day of _____, affiant exhibiting to me above-stated government issued identification card.

Doc. No. 11
 Page No. 4
 Book no. XXVII
 series of 2026


ATTY. VEVIRLE O. GALLO
 Notary Public for and in the
 Province of Davao del Norte
 Until Dec. 31, 2026
 PTR No. 3173008 12-10-2024
 IBP No. 452572 12-11-2024
 Roll of Attorneys No. 7301*