



Republic of the Philippines  
Department of Education  
REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM  
CID-2026- 0144

To: Janette G. Veloso, EdD, CESO VI- ASDS  
Eduard C. Amoguis, EdD – CID Chief  
Marlon G. Ebrado, SGOD Chief  
Eric P. Indie, EdD – PSDS, Santo Tomas West District  
All School Heads of Santo Tomas West District

Subject: **SANTO TOMAS WEST DISTRICT END OF THE QUARTER PERFORMANCE  
EVALUATION CUM TEAM BUILDING ACTIVITY**

Date: February 2, 2026

1. In line with the continuous commitment of the Department of Education to strengthen accountability, collaboration, and workplace wellness, this Office hereby announces the conduct of **Santo Tomas West District End-of-the-Quarter Performance Evaluation cum Team Building Activity** at MJ Costa del Mar, Barangay Matiao, Pantukan, Davao del Oro on February 17-18, 2026.
2. This activity aims to:
  - a. Review and assess the quarter's accomplishments, challenges, and best practices across schools;
  - b. Provide a venue for reflective dialogue to improve instructional leadership, governance, and support services;
  - c. Foster teamwork, trust, and camaraderie among school heads; and
  - d. Reinforce a positive, resilient, and performance-driven organizational culture in the district.
3. Travelling and other incidental expenses are chargeable against local funds subject to the usual accounting and auditing rules and regulations.
4. Service credits/compensatory overtime credits (COC) shall be granted to the participants since there shall be day that it will be conducted on Holiday pursuant to DepEd Order No. 53, s. 2003.
5. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this office.
6. Immediate dissemination of this Memorandum to all concerned is desired.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

cid/epi  
Fn: Conduct of End of the Quarter Evaluation



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