



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

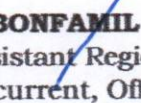
DIVISION MEMORANDUM  
CID-2026- 0252

To: Chief Education Supervisor-Curriculum Implementation Division  
Select Schools of New Corella District  
All Others Concerned

Subject: **VIDEO PROCESSING FOR DEPED ONSE EPISODE**

Date: March 18, 2026

1. In preparation for the scheduled episode for DepEd ONSE on March 25, 2026, a video processing activity will be conducted on March 18–19, 2026, from 8:00 AM to 5:00 PM at the SBM Room of New Corella Central Elementary School SpEd Center, and on March 23, 2026, at the Division Conference Room, Schools Division Office-Davao del Norte.
2. This activity aims to process all captured video materials in preparation for airing the video as an episode for DepEd ONSE. All concerned personnel are requested to cooperate to ensure the smooth conduct of the activity.
3. The list of personnel involved is provided in the Enclosure I.
4. In line with the Department of Education's commitment to ensuring the continuity of quality instruction and maximizing learning time, all schools are hereby directed to strictly observe the **"No Disruption of Classes Policy"**.
4. Transportation and other incidental expenses of the above-mentioned personnel shall be charged against their respective MOOE, subject to the usual accounting and auditing rules.
5. Immediate dissemination of this memorandum is directed.

  
**REBONFAMIL R. BAGUIO**  
Assistant Regional Director  
Concurrent, Officer-In-Charge  
Office of the Schools Division Superintendent



cid/ apl

Fn: Video Processing For DepEd ONSE Episode



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Enclosure I

**List of Personnel Involved in the Video Processing**

<b>Name</b>	<b>Position</b>	<b>School</b>	<b>Task Description</b>
Ricardo M. Olmedo	Principal IV	New Corella National High School	Responsible for identifying, gathering, and validating all relevant information, data, and highlights to be featured in the episode. Ensures accuracy, relevance, and alignment with DepEd standards.
Jimmy D. Esponilla	Principal IV	New Corella Central Elementary School SpEd Center	
Ronald Ambrocio	Master Teacher II	New Corella Central Elementary School	
Ma. Narcisa S. Gallaza	Principal I	Sta. Filomena Elementary School	Provides creative direction and ensures that the overall concept, theme, and message of the DepEd ONSE Episode are aligned with DepEd standards and communication objectives. Oversees execution from pre-production to airing.
Joy Q. Darunday	Principal III	New Sambog Elementary School	Assists the main Director in managing technical aspects of production, including shot composition, scene transitions, and coordination with production staff during filming and editing.
Adones P. Layaguin	EPS	SDO-Davao del Norte	Ensures that all phases of production are properly coordinated, timelines are met, and outputs meet quality standards. Provides guidance and monitors the progress of the team.
Ronnie A. Publico	PSDS	New Corella District	Identifies, prepares, and manages the filming location. Ensures suitability of the venue, including logistics, accessibility, lighting conditions, and necessary permits.
Franklin Maynucas	ADAS VI	SDO-Davao del Norte	Handles the recording of video footage during the shoot. Ensures high-quality audio-visual capture using appropriate equipment and techniques.
Leven Buagas	Teacher I	New Corella National High School	Develops the script, storyline, and dialogue of the episode, ensuring clarity, coherence, and alignment with the intended educational message and objectives of DepEd ONSE.
Charlemagne Israel	Teacher II	New Corella National High School	Provides additional editing support, including audio



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			synchronization, color correction, and final rendering of the episode.
Stella Mariz Venus	Teacher II	Del Pilar Elementary School	Assists in video editing tasks such as cutting clips, adding graphics, subtitles, and effects as directed by the Lead Editor.
Cee Jay Q. Darunday	Teacher II	New Corella National High School	Responsible for capturing primary footage, ensuring proper framing, lighting, and camera movement during filming.
Virgelio Jr. T. Mahinay	Teacher I	Sta. Fe National High School	Oversees the post-production process, ensuring proper sequencing, transitions, audio enhancement, and overall coherence of the final output.
Kylie Tucoff	Teacher I	New Corella National High School	Assists the lead cameraman in setting up equipment, managing additional camera angles, and ensuring smooth operation during shoots.
Ronald Ambrocio	Master Teacher II	New Corella Central Elementary School	Content Source

Prepared by:

**ADONES P. LAYAGUIN**  
Education Program Supervisor