



Republic of the Philippines  
**Department of Education**

REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

CID-2026-0254

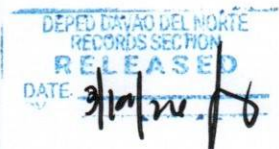
To: Chief Education Supervisor, Curriculum Implementation Division  
Chief Education Supervisor, School Governance and Operations Division  
All Others Concerned

Subject: **DISSEMINATION OF ISSUANCE OF CERTIFICATE OF ACCEPTANCE FOR DELIVERED TEXTBOOKS, TEACHER'S MANUALS, AND LEARNING TOOLS AND EQUIPMENT AND ALLOCATION LISTS**

Date: March 18, 2026

1. Enclosed is Regional Memorandum CLMD-2026-111, re: *Dissemination of Memorandum BLR-2026-02-0423*, contents of which are self-explanatory.
2. Immediate dissemination and strict compliance of this Memorandum is desired.

**REBONFAMIL R. BAGUIO**  
Assistant Regional Director  
Concurrent, Officer-in-Charge  
Office of the Schools Division Superintendent



Enclosure: As stated  
CID/elm

Fr: Dissemination of Issuance of Certificate of Acceptance for Delivered Textbooks, Teacher's Manuals, and Learning Tools and Equipment and Allocation Lists



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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

March 9, 2026

REGIONAL MEMORANDUM  
CLMD-2026-111

DISSEMINATION OF MEMORANDUM BLR-2026-02-0423

To: Schools Division Superintendents

1. Pursuant to Memorandum BLR-2026-02-0423, **re: Issuance of Certificate of Acceptance for Delivered Textbooks, Teacher's Manuals, and Learning Tools and Equipment and Allocation Lists**, this Office advises the delivery sites/schools to comply the needed documents.
2. Access [https://bit.ly/2026\\_AllocationList\\_CA](https://bit.ly/2026_AllocationList_CA) for reference.
3. This Office also advises the SDOs through the Learning Resource Management Section (LRMS) together with the Supply Officers to provide technical assistance and monitor compliance of the provision of CA.
4. Other details are found in the enclosures.
5. Immediate dissemination and compliance of this Memorandum is directed.

**ALLAN G. FARNAZO**  
Director IV

Encl.: As stated  
ROC12/aca

DEPARTMENT OF EDUCATION REGIONAL  
RECORDS SECTION  
**RELEASED**

By: \_\_\_\_\_  
Date: \_\_\_\_\_ Time: MARCH 12, 2026  
2:00 PM



Republic of the Philippines  
**Department of Education**  
BUREAU OF LEARNING RESOURCES

Office of the Director

MEMORANDUM  
BLR-2026-02-0423

0326120004  
02 MAR 2026 Time 9:01

FOR : **REGIONAL DIRECTORS  
SCHOOLS DIVISION SUPERINTENDENTS  
ALL OTHERS CONCERNED**

FROM : **ATTY. SUZETTE T. GANNABAN-MEDINA**  
Director IV

SUBJECT : **ISSUANCE OF CERTIFICATE OF ACCEPTANCE FOR  
DELIVERED TEXTBOOKS, TEACHER'S MANUALS, AND  
LEARNING TOOLS AND EQUIPMENT AND ALLOCATION LISTS**

DATE : **February 24, 2026**

In line with the ongoing implementation and delivery of various procurement projects of this Office on the provision of learning resources (LRs) to teachers and learners, all delivery sites/recipient schools are hereby directed to issue a Certificate of Acceptance (CA) to the Supplier immediately upon completion of the delivery of the required materials for the following projects:

1. Supply and Delivery of Textbook and Teacher's Manual Titles and Provision of Electronic TXs and TMs for Grade 4 Music and Arts;
2. Supply and Delivery of Textbook and Teacher's Manuals Titles and Provision of Electronic TXs and TMs for Grade 3;
3. Provision of Textbooks and Teacher's Manuals and Electronic TXs and TMs for Grade 1 Mathematics;
4. Provision of Textbooks and Teacher's Manuals and Electronic TXs and TMs for Grade 6, 9, and 10;
5. Printing and Delivery of Kinder Workbook for FY 2026;
6. Mass Production, Supply, Delivery, Installation, Training and Maintenance of Science and Mathematics Equipment Packages to Public Elementary, Junior and Senior High Schools - FY2026;
7. Supply, Distribution, Configuration, Testing, Commissioning, Training, and Maintenance of TVL (TechPro) Tools and Equipment Packages to Public Senior High Schools (Various Tools and Equipment) - FY 2026, and
8. Mass Production, Supply, Distribution, Configuration, Testing, Commissioning, Training, and Maintenance of TVL Tools and Equipment Packages to Public Senior High Schools (Various Tools and Equipment) - FY 2025 Funds.

The CA shall serve as a mandatory supporting document for the processing of the Supplier's payment. Delivery sites / recipient schools are therefore instructed to:

1. Verify and confirm the completeness, accuracy, and condition of all delivered textbooks, teacher's manuals, and learning tools and equipment based on the Delivery Receipt (DR) and Inspection and Acceptance Report (IAR);
2. Prepare and sign the CA only after full validation of the delivery;
3. Provide the signed CA directly to the Supplier for inclusion in their billing requirements; and
4. Furnish a copy of the CA to the Schools Division Office (SDO) for monitoring and documentation purposes.

For your reference regarding the allotted LRs in the delivery site/recipient school and template for CA, you may access the allocation list through the link below.

[https://bit.ly/2026\\_AllocationList\\_CA](https://bit.ly/2026_AllocationList_CA)

Immediate dissemination of and strict compliance with this Memorandum is desired.

Reflective Journal

Session 3

District:

2020



Republic of the Philippines  
**Department of Education**

Region \_\_\_\_\_  
**SCHOOLS DIVISION OF** \_\_\_\_\_

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**CERTIFICATE OF ACCEPTANCE**

**Project Name** :

**Supplier** :

**Total Quantity** :

TXs: \_\_\_\_\_

TMs: \_\_\_\_\_

Kinder Workbook: \_\_\_\_\_

**DR No:**

**IAR No.:**

**Delivery Site/Recipient School** :

This is to certify that the above-mentioned supplier has successfully delivered the complete and required quantities of learning resources in accordance with the approved Contract and the corresponding Delivery Receipt.

The delivered items were inspected, verified, and found to be in order as to quantity and apparent condition by the authorized representative of the delivery site/recipient school. The same were officially received and accepted on (date), as evidenced by the duly signed Delivery Receipt and Inspection and Acceptance Report (IAR).

This Certification is issued for whatever legal and official purpose it may serve.

Issued this \_\_\_\_ day of \_\_\_\_\_ 20\_\_ at \_\_\_\_\_.

**NAME MI. SURNAME**

Designation

Authorized Representative

Delivery Site/Recipient School

Attachment:

- Inspection and Acceptance Reports
- Delivery Receipts

