



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

February 10, 2025

**DIVISION MEMORANDUM**

No. 0033, s. 2025

**RECONSTITUTION OF THE LEARNER RIGHTS AND PROTECTION DESK FOR  
THE CONDUCT OF 2025 DIVISION AND REGIONAL ATHLETIC MEETS**

TO: Assistant Schools Division Superintendent  
Chief, Curriculum and Implementation Division  
Education Program Supervisors  
Public Schools District Supervisors  
Education Program Specialists  
All Elementary and Secondary School Heads  
All Elementary and Secondary Teaching Personnel  
All Others Concerned

This has reference to Memorandum No. 2025-11-00521 from the Office of the Undersecretary for Operations dated January 22, 2025 relative to the reconstitution of the Learner Rights and Protection Desk (LRPD) during the conduct of the division and regional athletic meets on February 13-16 and March 9-15, 2025 for immediate intervention to our learner-participants including psychological first-aid (PFA) and referral as needed.

The following are the members of the Learner Rights and Protection Desk, to wit:

Chairperson: **April Julie Mae P. Gonzaga, JD**  
Project Development Officer I, Division LRPO Focal

Vice Chairperson: **Marivic B. Aba-a**  
Guidance Counselor III, New Corella NHS

Members: **Youngsil C. Medina**  
Guidance Counselor III, Kapalong NHS

**Teresa F. Bendoy**  
Guidance Counselor I, Sto. Tomas NHS

**Urbano Q. Jumamil, Jr.**  
Head Teacher I, Gabuyan NHS

**Nicole Aubrey E. Amoguis**  
Project Development Officer I

Page 1 of 2


All other important details are attached in this Memorandum for reference.

Immediate dissemination of this Memorandum is enjoined.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent:



  
**ROSALINDA N. DIONIO**  
Administrative Officer V

SGOD/ajmpg

Enclosed: As stated

Fn: Reconstitution of the Learner Rights and Protection Desk for the Conduct of Division and Regional Athletic Meets



Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

January 30, 2025

REGIONAL MEMORANDUM  
 ESSD-2025-025

RECONSTITUTION OF THE LEARNER RIGHTS AND PROTECTION  
 DESK FOR THE CONDUCT OF 2025 ATHLETIC MEETS

To: Schools Division Superintendents

1. Herewith is Memorandum No. 2025-11-00521 from the Office of the Undersecretary for Operations dated January 22, 2025, which is self-explanatory.
2. All reported learner-athlete concerns and provided interventions shall be reported immediately to the Office of the Regional Director, Attention: **Stephen Mark T. Castres**, Regional Learner Rights and Protection Focal Person via [stephenmark.castres@deped.gov.ph](mailto:stephenmark.castres@deped.gov.ph).
4. Immediate and wide dissemination of this Memorandum is desired.

**ALLAN G. FARNAZO**  
 Director IV

Encl.: As stated

ROE/smtc

DEPARTMENT OF EDUCATION DAVAO  
 REGIONAL OFFICE  
 RECEIVED

Date: 2.3.2025 44730



Address: F. Torres St., Davao City (8000)  
 Telephone Nos.: (082) 291-1665; (082) 221-6147  
 Email Address: [region11@deped.gov.ph](mailto:region11@deped.gov.ph)  
 Website: [www.depedroxi.ph](http://www.depedroxi.ph)







Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

DEPARTMENT OF EDUCATION BOX  
RECORDS SECTION

1-28-25

44770  
2:58

**MEMORANDUM**

**OM-OUOPS-2025-11 - 00521**

**FOR : REGIONAL DIRECTORS**  
**MINISTER, BASIC, HIGHER, AND TECHNICAL EDUCATION,**  
**BARMM**  
**SCHOOLS DIVISION SUPERINTENDENTS**  
**SCHOOLS DISTRICT SUPERVISORS**  
**SCHOOL HEADS**  
**ALL OTHERS CONCERNED**

**FROM : MALCOLM S. GARMA**  
*Assistant Secretary, Officer-in-Charge*  
Office of the Undersecretary for Operations

**SUBJECT : RECONSTITUTION OF THE LEARNER RIGHTS AND**  
**PROTECTION DESK IN PREPARATION FOR THE 2025**  
**ATHLETICS MEET**

**DATE : January 22, 2025**

In preparation for the upcoming Regional, Division, and Athletic Meet for 2025, the Learner Rights and Protection Division (LRPD) requests the reconstitution of the Learner Rights and Protection (LRP) Desks in the regions and divisions, as well as the strengthening of the Child Protection Committee (CPC) in schools who shall automatically convene as the LRP Desk officers in the schools.

To recall, the LRP Desk was first established during the 2023 *Palarong Pambansa* in Marikina City. The pioneer program proved to be a success as all participants from the regions – learner-athlete, trainers, coaches, chaperones, and parents; including the different sectors of the community were mobilized to ensure the protection of our learner-athletes from all forms of abuse, violence, discrimination, bullying, and other forms of exploitation.

In the following year, the LRPD strengthened the operationalization of the LRP Desk through its integration into the different sporting activities i.e. regional, division, and school meet including other off-campus activities such as the National Festival of Talents (NFOT) and National Schools Press Conference (NSPC).

Accordingly, our LRP Desk officers were able to provide immediate intervention to our learner-participants including psychological first-aid (PFA) and referral as needed. Additionally, our LRP Desk officers conduct regular "*Kamustahan Sessions*" and other recreational activities for the health and wellness of our learner-participants.



For this year, the LRPD requests the reconstitution of the LRP Desks in the different governance levels, specifically to:

- a. conduct consultation and coordination with the LRPD, appropriate school governance level, and concerned stakeholders to ensure the safety and protection of participating learners;
- b. conduct psychological first-aid;
- c. provide immediate response to reported LRP incidents;
- d. provide the 4Rs of child protection (recognize, record, report, and refer);
- e. conduct pre-orientation on the code of conduct for coaches, trainers, chaperones/guardians, including their roles and responsibilities in ensuring the protection of our learner-athletes; and
- f. provide report to the Regional Office, Division Office, and LRPD on the LRP incidents handled.

As a reminder, the LRP Desk shall cover all grade levels, and shall be composed of:

- A. For the Region/Division level:
  - a. Chairperson - Regional or Division Permanent focal person
  - b. Vice-Chairperson - Regional or Division Alternate focal person or Registered Guidance Counselor as may be designated by the Chairperson
  - c. Members - composed of DepEd personnel who has undergone LRP Specialization Course
- B. School level:
  - a. Chairperson - School Head
  - b. Vice-Chairperson - Guidance Counselor/Guidance Designate
  - c. Members - composed of teachers and members of the CPC

Moreover, the CPCs in schools are requested to convene as LRP Desk for their respective schools ensuring the safety of our learners in their billeting quarters and playing venues.

The LRP Desk is expected to have close coordination with the local government unit in their locality, including other relevant agencies for referral purposes. Additionally, the LRP Desk should have a dedicated helpline number, indicating the LRP Desk Chairperson and/or Vice-Chairperson's contact number and the Learners Telesafe Contact Center Helpline Number (LTCCH) in all activity venues and billeting quarters.

For reference, this Office issued Learner-Athlete Safeguarding Guidelines for the 2024 *Palarong Pambansa*, which includes the enforcement of prevention and intervention mechanisms, duties and responsibilities of the coaches, trainers, chaperones/guardians, and the learner-athletes. The same Safeguarding Guidelines may be used for this year's Athletic meet.

To ensure compliance thereof, the Division and Regional LRP focal personnel shall monitor the strict implementation and creation of the LRP Desks. All reported

learner-athlete concerns and the intervention and/or actions taken shall be reported immediately to the Learners Telesafe Contact Center Helpline.

For details, inquiries, and clarification, you may reach the Learner Rights and Protection Division (LRPD) at [lrpo@deped.gov.ph](mailto:lrpo@deped.gov.ph) or contact 8638-1782.

For immediate dissemination.

Thank you very much.