



Republic of the Philippines  
**Department of Education**

REGION XI

SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

February 26, 2025

**DIVISION MEMORANDUM**

No. 0049, s. 2025

**INVITATION TO THE CONDUCT OF NATIONAL SEMINAR-WORKSHOP  
ON INSTRUCTIONAL LEADERSHIP THROUGH COACHING CLASSROOM INSTRUCTION**

To: Janette G. Veloso, EdD, CESO VI- Assistant Schools Division Superintendent  
Eduard C. Amoguis, EdD-Chief-Curriculum Implementation Division  
Education Program Supervisors  
Public Schools District Supervisors  
All Elementary and Secondary School Heads

1. Relative to the invitation from the Center of the Professional Advancement of Educators on the conduct of National Seminar Workshop on Instructional Leadership through Coaching Classroom Instruction on March 28-30, 2025 at the Regency Inn, Villa Abrille St., Poblacion District, Davao City, this Office allows the participation of interested teaching personnel in the said activity provided that it shall be on **Official Time Only**. Details of the activity is enclosed on the invitation.
2. To ensure uninterrupted learning, there shall be **NO DISRUPTION** of classes during the attendance of participants in the activity, in accordance with DepEd Order No. 9, s. 2005, Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith. Consequently, interested teaching personnel must secure substitution slips signed by the school head, along with the attached activity plan to ensure continuity of classes.
3. Everyone is highly encouraged to continually support and recognize the value of equality and diversity of all personnel while complying with the directives set forth by this Office.
4. Immediate dissemination of this Memorandum is desired.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent:

**JANETTE G. VELOSO, CESO VI**  
Assistant Schools Division Superintendent

CID/eca

Fr: National Seminar-Workshop on Instructional Leadership Through Coaching Classroom Instruction

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DAVAO REGION

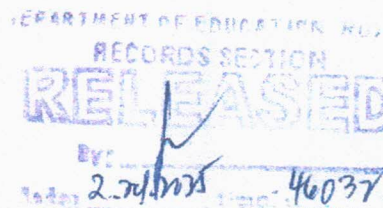
1<sup>st</sup> Indorsement  
February 20, 2025

Respectfully referred to the Schools Division Superintendents, the invitation from Center for the Professional Advancement of Educators on the National Seminar-Workshop on Instructional Leadership through Coaching Classroom Instruction on March 28-30, 2025 at Regency Inn, Davao City, subject to the availability of funds, learning and development priorities and discretion of the approving authority.

**ALLAN G. FARRAZO**  
Director

Encl.: As Stated.

ROH/kfy





DEPARTMENT OF EDUCATION - DAVAO  
RECORDS SECTION

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February 17, 2025

**ALLAN G. FARNAZO**

Director IV / Regional Director  
DepEd Region XI (Davao Region)  
F. Torres Street, Davao City

Dear Director Farnazo:

Aligned with DepEd's agenda *by giving support to teachers to teach better*, the CPAE Center for the Professional Advancement of Educators, Inc. will conduct the **National Seminar-Workshop on Instructional Leadership through Coaching Classroom Instruction** on March 28 to 30, 2025 at the Regency Inn, Villa Abrille St., Poblacion District, Davao City.

Among the topics to be discussed are standards-based instructional leadership, supervision and instructional leadership, coaching classroom instruction, and coaching for teacher's progress.

Attached is the program of activities for your reference.

We continue to assure you of our commitment to provide our educators with the best we can offer for their professional development. In this connection, may we request an advisory from your office to help us disseminate the information and extend our invitation to your teachers, supervisors, principals/school heads, coordinators and other educators to participate in the said seminar-workshop?

For registration details, interested participants may send an e-mail to [cpaeph@rocketmail.com](mailto:cpaeph@rocketmail.com) or send us a message at [facebook.com/cpaeph](https://facebook.com/cpaeph).

We look forward to your positive response. Thank you very much and more power to you.

Very truly yours,

  
**Dr. Vivian M. Buhain**  
Training Director

## National Seminar-Workshop on Instructional Leadership through Coaching Classroom Instruction

March 28 to 30, 2025  
Regency Inn, Villa Abrille St., Poblacion District, Davao City

### PROGRAM OF ACTIVITIES

Schedule	Time	Topics/Activities	Resource Persons (for confirmation)
Day 1 March 28 Friday	8:00-12:00	Registration/ Attendance  <b>PRETEST</b>	<b>DR. MARK ANTHONY P. IDANG</b> National Trainer PPST-RPMS
	1:00-1:30	Opening Program National Anthem/ Doxology Warm-up; Seminar-Workshop Overview	
	1:30-3:00	<b>Deepening Understanding on the PPST and PPSSH</b>	
	3:00-3:15	<i>Health Break</i>	
	3:15-5:00	<b>Standards-based Instructional Leadership</b>	
	5:00-6:00	Reflections Online Assessment and Evaluation	
	8:00-8:30	Attendance; Preliminaries	
Day 2 March 29 Saturday	8:30-10:00	<b>Reconceptualizing Supervision and Instructional Leadership</b>	<b>DR. MARK NTHONY P. IDANG</b> National Trainer PPST-RPMS/
	10:00-10:15	<i>Health Break</i>	
	10:15-12:00	<b>Coaching Classroom Instruction</b>	
	12:00-1:00	<i>Lunch</i>	
	1:00-2:00	<b>Clinical Supervision as the Foundation of Coaching Teachers</b>	<b>MR. DOMINGO R. CUETO</b> PPST Writer
	2:00-3:00	<b>The Aspects of Coaching</b>	
	3:00-3:15	<i>Health Break</i>	
	3:15-5:00	<b>The Goals of Coaching Coaching Models</b>	
	5:00-5:30	Online Assessments and Evaluation	
Day 3 March 30 Sunday	8:00-8:30	Attendance; Preliminaries	<b>MR. DOMINGO R. CUETO</b> PPST Writer/
	8:30-10:00	<b>Requirements of an Effective Coaching</b>	
	10:15-12:00	<b>Coaching for Teacher's Progress</b>	
	12:00-1:00	<i>Lunch</i>	<b>DR. JAYSON L. DE VERA</b> Faculty of Science, Technology and Mathematics, Philippine Normal University, Manila
	1:00-2:00	<b>Auditing and Coaching Teacher's Growth Goals</b>	
	2:00-4:00	Reflections <b>POST TEST</b> Online Assessments and Evaluations Closing Program Distribution of Certificate	