



Republic of the Philippines  
**Department of Education**  
DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

No. 0077 s. 2025

April 4, 2025

**CONDUCT OF THE K TO 12 BASIC EDUCATION PROGRAM END-OF-SCHOOL-YEAR  
RITES (GRADUATION AND MOVING UP CEREMONIES)**

To: Janeth G. Veloso, Assistant Schools Division Superintendent  
Eduard C. Amoguis, Curriculum Implementation Division Chief  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary/Secondary School Heads  
Public and Private Schools

1. The Department of Education (DepEd) issues DepEd Memorandum No. 027 s. 2025 dated March 21, 2025 titled **"Conduct of the K to 12 Basic Education Program End of School Year Rites for the School Year 2024-2025 "** as an amendment to as reissuance of DepEd Order No. 9 s. 2024, titled **"Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025"**, which provides guidance to both public and private elementary and secondary schools nationwide in the conduct of EOSY rites. The school year shall end on April 15, 2025. Thus, the EOSY rites shall be any of the dates from April 14-15, 2025.
2. For this School Year 2024-2025, the EOSY rites shall focus on theme: **Henerasyon ng Pagkakaisa: Kaagapay sa Bagong Pilipinas (Generation of Unity: Partnered for the New Philippines)**. The theme underscores the importance of unity and collective efforts in achieving a stronger and brighter future, emphasizing the crucial role of the current generation in supporting one another and working together toward a new and progressive Philippines.
3. This Division reiterates the following policies:
  - a. Discouraging excessive spending, extravagant attire, and extraordinary venue for the conduct of the graduation and moving up ceremonies.
  - b. DepEd Order No. 06, s. 2017, titled "Implementing Guidelines on the conduct of Off-campus activities".
  - c. The format of the certificate of completion and diploma shall be anchored with the DepEd Order No. 31 s. 2019, titled "The Department of Education Service Marks and Visual Identify Manual" (Enclosure 1 pp. 44-46)
  - d. DepEd Order No. 36, s. 2016, titled "Policy Guidelines on Awards and Recognition for the K to 12 basic Education Program.
  - e. DepEd Order No. 48, s. 2018, titled "Prohibition of Electioneering and Partisan Political Activity", and
  - f. Prohibiting any DepEd personnel to collect any kind of contribution on graduation/moving up fee.
  - g. All DepEd officials (including third-level officials), teaching, and nonteaching personnel are prohibited from engaging in any electioneering or partisan political activity in relation to the forthcoming 2025 National



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and Local Elections, pursuant to DO 048 s. 2018 (Prohibition on Electioneering and Partisan Political Activity), and DO 047, s. 2022 (Promotion of Professionalism in the implementation and Delivery of Basic Education Programs and Services) and its amendments through DO 049 s. 2022.

4. All learners, including transferees, who have met the standards, criteria, and guidelines set in DO 36, s. 2016 titled Policy Guidelines on Awards and Recognition for the K to 12 Basic Education Program shall be recognized.
5. The graduation rites ceremony shall not last for more than 1 hour for the small and medium schools, while two(2) hours for the big schools. The school head shall strategize the smooth flow of the program. Attached herewith is the suggested template for the graduation ceremony.
6. The following are the grade level completers and proof of completion:
  - a. Kindergarten (Moving Up) - Kindergarten Certificate
  - b. Grade 6 (Graduation)- Elementary Certificate
  - c. Grade 10 (Moving Up)- Junior High School Certificate
  - d. Grade 12 (Graduation)- Senior High School Diploma
7. In the annual conduct of the full in-person EOSY rites, observance of physical distancing shall no longer be mandatory, while wearing of face mask during the ceremonies is NOT required and shall be left to the discretion of the learners and their parents.
8. An interfacing graduation and moving up ceremonies is encouraged if feasible, in order to minimize the expenses of decorations and other relevant expenses.
9. All expenses relative to the conduct of the Graduation and Moving-Up ceremonies shall be charged to school MOOE while the travel expenses of the division personnel attending the ceremonies shall be charged to division MOOE, all is subject to the usual accounting and auditing rules and regulations.
10. Immediate and wide dissemination of this memorandum to all concerned is earnestly desired.

**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent:

**JANETTE G. VELOSO, EdD, CESO VI**  
Assistant Schools Division Superintendent



cid/eca

References:

FN: Memo Graduation Ceremony 2025

DepEd Order: (Nos. 9 s. 2023, DO 34, s. 2022, DO 66 s. 2017, DO 31, s. 2019, DO 36 s. 2016, DO 48 s. 2018, DO 2 s. 2020) DM 027 s. 2025

Inclosed: Suggested templates of the graduation ceremonies, DO. 9, s. 2023





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*Enclosure 1. Template of the EOSY Graduation Rites 2025*

**Flow of the Ceremony : A Proposal**

**Part I : Processional**

Order : Teachers, Guests-DepEd Officials, Entrance of the school banner and Philippine Flag ( Boy Scouts/ Girl Scouts can be utilized as pole/banner/ flag bearers)

**Part II : Preliminary Part**

**Singing of the National Anthem**

**Prayer**

**Regional Hymn**

**Davao del Norte Hymn**

**Municipal/School Hymn** (if available)

(Program Master gives a short welcome words- the rest of the parts must not be called-  
(done automatically)

**Part III : The Ceremony Proper**

**Welcome Greetings**

**Tribute to Teachers** -Student Government President/Representative

**Message** \_\_\_\_\_Highest DepEd personnel/ representative ( VP secretary's Message -RD's Message/ SDS Message

**Presentation of the candidates for moving up and Graduation**-School Head

**Confirmation** -Highest DepEd personnel/ representative

**Distribution of Certificates/Diplomas and Awards** -( traffic shall be observed to organize the distribution)

**Tribute to Parents**-Graduate-representative

**Response of Parents**-Parent of the graduate-representative

(a scheme shall be established here so students can go to their parents, if they are not seated beside them- before the tribute begins)

**Pledge of Loyalty** -Alumni President

**Graduation Song** -the Graduates and completers

**Acknowledgment of DepEd Personnel and other guests**- ( as the program Master calls the names--they have to stand)

**Declaration of the Closing of the Event**-School Faculty President/ or any school personnel/ representative

**Finale Song**.. Edukasyon and Pundasyon.. Performed by Sto Tomas NHS MATATAG Ensemble Lyrics by Neil Edward Diaz Sound Mixing and Editing by Jaymart Albite

**Part IV :**

**Recessional – Order: School Banner and Philippine Flag** ( Boy Scouts/ Girl Scouts can be utilized as pole/banner/ flag bearers)

**DepEd Officials and other Guests**



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MAR 21 2025

DepEd MEMORANDUM  
No. **027**, s. 2025

**CONDUCT OF THE K TO 12 BASIC EDUCATION PROGRAM END-OF-SCHOOL-YEAR  
RITES FOR THE SCHOOL YEAR 2024-2025**

To: Undersecretaries  
Assistant Secretaries  
Minister, Basic, Higher, and Technical Education, BARMM  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public and Private Elementary and Secondary School Heads  
ALS Community Learning Centers  
All Others Concerned

1. The Department of Education (DepEd) announces the conduct of the End-of-School-Year (EOSY) Rites for Kindergarten, Grade 6, Grade 10, and Grade 12 and Alternative Learning System (ALS) learners who satisfactorily meet the curriculum requirements at the end of the school year (SY) 2024-2025.
2. Pursuant to DepEd Order (DO) No. 009, s. 2024 (Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025), the school year shall end on April 15, 2025. Thus, the EOSY rites shall be any of the dates from **April 14-15, 2025**.
3. The theme of the SY 2024-2025 EOSY rites shall be ***Henerasyon ng Pagkakaisa: Kaagapay sa Bagong Pilipinas (Generation of Unity: Partners for the New Philippines)***. The theme underscores the importance of unity and collective efforts in achieving a stronger and brighter future, emphasizing the crucial role of the current generation in supporting one another and working together toward a new and progressive Philippines.
4. The following provisions stipulated in DO 009, s. 2023 (An Order Updating the Multi-Year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year Rites), are reiterated:
  - a. Graduation and Moving-Up Ceremonies shall be simple but meaningful. While these rites mark a milestone in the lives of the learners, graduation and moving-up ceremonies shall be conducted without excessive spending, extravagant attire, or extraordinary venues.
  - b. Non-academic projects articulated in DO 66, s. 2017 titled Implementing Guidelines on the Conduct of Off-Campus Activities,



such as attendance to field trips, film showings, Junior-Senior Promenade, and other school events, shall not be imposed as graduation or completion requirements.

- c. For public schools, expenses relative to the activity shall be charged to the school's Maintenance and Other Operating Expenses (MOOE), subject to existing guidelines. **No DepEd personnel shall be allowed to collect any kind of contribution or fee for the Graduation/Moving-Up Ceremonies** in accordance with the provisions of DO 19, s. 2008 (Implementation of No Collection Policy in All Public Elementary and Secondary Schools).
  - d. The format of the certificate of completion and diploma shall be in accordance with Enclosure 1, pages 44 to 46 of DO 031, s. 2019 (The Department of Education Service Marks and Visual Identity Manual).
  - e. All DepEd officials (including third-level officials), teaching, and nonteaching personnel are prohibited from engaging in any electioneering or partisan political activity in relation to the forthcoming 2025 National and Local Elections, pursuant to DO 048, s. 2018 (Prohibition on Electioneering and Partisan Political Activity), and DO 047, s. 2022 (Promotion of Professionalism in the Implementation and Delivery of Basic Education Programs and Services) and its amendments through DO 049, s. 2022.
5. All learners, including transferees, who have met the standards, criteria, and guidelines set in DO 36, s. 2016 titled Policy Guidelines on Awards and Recognition for the K to 12 Basic Education Program shall be recognized.
6. To ensure the safety and protection of learners, teachers, and attendees, schools are advised to hold their EOSY Rites in indoor venues with proper ventilation or covered courts to avoid exposure to the extreme heat of the sun. Schools shall avoid scheduling their EOSY Rites during the time of the day when temperatures are at their highest.
7. For further inquiries or clarification, please contact the **Bureau of Learning Delivery**, 4th Floor, Bonifacio Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at [bld.od@deped.gov.ph](mailto:bld.od@deped.gov.ph) or at telephone numbers (02) 8637-4346 and 8537-4347.
8. Immediate dissemination of this Memorandum is desired.



**SONNY ANGARA**

Secretary



References:

DepEd Order (Nos. 009, s. 2024; 009, s. 2023; 049 and 047, s. 2022; 031, s. 2019; 66, s. 2017; 036, s. 2016)  
DepEd Memorandum No. 023, s. 2024

To be indicated in the Perpetual Index  
under the following subjects:

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BASIC EDUCATION  
GRADUATION  
JUNIOR HIGH SCHOOL  
KINDERGARTEN EDUCATION  
LEARNERS  
SCHOOLS  
SENIOR HIGH SCHOOL