



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

March 25, 2026

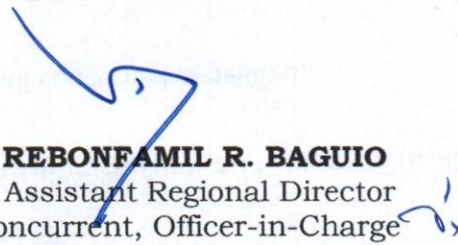
DIVISION MEMORANDUM
No. 0124s. 2026

OTHER INSTRUCTIONS RELATED TO THE CONDUCT OF END-OF-SCHOOL-YEAR (EOSY) RITES

To: Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads
All Others Concerned

1. This Memorandum is issued to provide specific guidelines for the orderly conduct of the End-of-School-Year (EOSY) Rites for all public elementary and secondary schools in compliance with DepEd Memo 15, s. 2026 and related issuances.
2. The EOSY rites (graduation, moving-up, and completion ceremonies) shall be simple, meaningful, and strictly aligned with DepEd policies.
3. The Education Program Supervisors and Public Schools District Supervisors shall monitor the conduct of these rites to ensure no violations of allowed practices.
4. Expenses related to the following may be charged to the school's Maintenance and Other Operating Expenses (MOOE), subject to existing financial guidelines:
 - a. Decoration
 - b. Medals, ribbons, and other recognition items
 - c. Rental of chairs and sound systems
 - d. Production of diplomas, completion cards, and certificates
5. All relevant documents, including but not limited to Report Cards (SF 9); diplomas/certificates; Certificates of Good Moral Character; other pertinent academic or character records must be released to learners or their authorized representatives during the EOSY rites.
6. Keeping any of these documents after the rites is strictly prohibited unless due to justifiable circumstances. This requirement is enforced to eliminate any perception that additional fees or follow-up visits are needed to obtain these documents, and to ensure learners, guardians and/or parents do not have to return to school after the ceremonies to claim them.
7. No collection of fees or contributions, in any form, shall be made from learners, parents, or guardians for the conduct of EOSY rites or the release of documents. Further, non-academic clearances to be complied are prohibited too.
8. DepEd personnel are strictly prohibited from demanding or accepting any payment related to these ceremonies or document issuance.

9. During the various rites, there shall be no leis, tokens (fruit basket, food trays, vegetable basket, livestock and the likes) and plaques for DepEd Officials except when serving as Guest Speaker. Presidential tables are discouraged due to the fact that the completers and graduates are the main characters of the event.
10. There shall only be one representative of the Schools Division Office to the graduation and completion ceremony to avoid pressure for the field personnel. Team attendance of DepEd personnel is not allowed.
11. Decorations should be environmentally sustainable, and inexpensive. They should be devoid of ostentatious display inspite of the ongoing world crises. They should represent the community's identity and the Filipino spirit.
12. Strict compliance of this Memorandum is strongly advised.


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Concurrent, Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure: None
cid/eca
Fn: EOSY Rites2ndissue

