



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

**Office of the Schools Division Superintendent**

June 3, 2025

**DIVISION MEMORANDUM**  
No. 0131, s. 2025

**COMPOSITION OF 2025 DIVISION OPLAN BALIK ESKWELA- PUBLIC ASSISTANCE  
COMMAND CENTER (OBE-PACC)**

TO: Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
Elementary and Secondary Teachers  
Section Heads  
Non-Teaching Personnel  
All Others Concerned

1. Attached herewith is the DepEd Memorandum No. 045, s. 2025 in leui with the conduct of the 2025 National Oplan Balik Eskwela (OBE) from June 9 to 20, 2025. This initiative aims to ensure a smooth opening of classes for SY 2025-2026.
2. In line with this, all schools are expected to conduct and set up a localized OBE following the guidelines set by the aforementioned memorandum. The following are the members of the 2025 Division OBE-PACC, to wit:

|            |   |  |
|------------|---|--|
| Chair      | : | <b>Reynaldo B. Mellorida, CESO V</b><br>Schools Division Superintendent                |
| Co-Chair   | : | <b>Janette G. Veloso, CESO VI</b><br>Assistant Schools Division Superintendent         |
| Vice Chair | : | <b>April Julie Mae P. Gonzaga, JD</b><br>PDO I/ Division Public Assistance Coordinator |
| Members    | : | <b>Atty. Vevirlie O. Gallo</b><br>Division Legal Officer                               |
|            |   | <b>Eduard C. Amoguis</b><br>Chief, Curriculum Implementation Division                  |
|            |   | <b>Neil Edward C. Diaz</b><br>PDO II/ Division Information Officer                     |
|            |   | <b>Rosalinda N. Dionio</b><br>Administrative Officer V                                 |

This Division OBE-PACC is responsible for the conduct of the following OBE components: convergence, communication, and client assistance. This conduct shall adhere to the existing relevant policies of DepEd while conducting activities within school premises.



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SCHOOLS DIVISION OF DAVAO DEL NORTE

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3. Further, this is to inform the public of the following outlet to address problems, queries, and other concerns commonly encountered during the opening of classes. Contact us through:

Telephone Number : **(084) 823 5170**  
Cellphone Number : **0915 238 5802**  
Email Address : [depeddavnor.sdo@deped.gov.ph](mailto:depeddavnor.sdo@deped.gov.ph)  
[pac.sdodavnor@deped.gov.ph](mailto:pac.sdodavnor@deped.gov.ph)  
Facebook Page : **DepEd Davao del Norte**  
Website : [www.depeddavnor.ph](http://www.depeddavnor.ph)  
Address (Walk-In) : **Mankilam, Tagum City, Davao del Norte**

4. Schools are directed to organize their school level OBE-PACC with the following composition:

Chair : School Head or Assistant Principal  
Members : School Non-Teaching Personnel.

5. Immediate dissemination of this Memorandum is desired.



  
**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

SGOD\_ajmg  
Enclosed: As stated  
Fn: 2025 Division OBE-PACC



Address: Mankilam, Tagum City, Davao del Norte  
Telephone Number: (084) 823 5170  
Email Address: [depeddavnor.sdo@deped.gov.ph](mailto:depeddavnor.sdo@deped.gov.ph)  
Website: [www.depeddavnor.ph](http://www.depeddavnor.ph) | Facebook: DepEd Davao del Norte



Republic of the Philippines  
**Department of Education**

MAY 22 2025

DepEd MEMORANDUM

No. **045**, s. 2025

**2025 NATIONAL OPLAN BALIK ESKWELA**

To: Undersecretaries  
Assistant Secretaries  
Minister, Basic, Higher, and Technical Education, BARMM  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. Consistent with DepEd Order (DO) No. 012, s. 2025 titled Multi-Year Implementing Guidelines on the School Calendar and Activities, the Department of Education (DepEd) shall conduct the **2025 National Oplan Balik Eskwela (OBE)** to engage agencies, organizations, and other stakeholders in preparation for the opening of the school year (SY). For **SY 2025–2026**, the OBE shall run from **June 9 to 20, 2025**.
2. The OBE is part of the Department's effort to ensure that learners from public and private schools are properly enrolled. It aims to address problems, queries, and other concerns commonly encountered by the public at the start of the SY.
3. The OBE 2025 has the following components:
  - a. **Convergence.** Members of the OBE Inter-Agency Task Force (IATF) shall focus on their respective preparations and initiatives for SY 2025–2026. The member agencies will perform a critical role by providing guidelines on health and safety, peace and order, and transportation, among others, when the SY opens. These agencies include:
    - i. Department of Energy (DOE);
    - ii. Department of the Interior and Local Government (DILG);
    - iii. Department of Health (DOH);
    - iv. Department of Public Works and Highways (DPWH);
    - v. Department of Social Welfare and Development (DSWD);
    - vi. Department of Trade and Industry (DTI);
    - vii. Department of Transportation (DOTr);
    - viii. Department of Information and Communications Technology (DICT);
    - ix. Manila Electric Company (MERALCO);
    - x. Metropolitan Waterworks and Sewerage System (MWSS);
    - xi. Metropolitan Manila Development Authority (MMDA);



- xii. Philippine Atmospheric, Geophysical, and Astronomical Services Administration (PAGASA);
- xiii. Philippine National Police (PNP);
- xiv. National Disaster Risk Reduction and Management Council (NDRRMC);
- xv. National Telecommunications Commission (NTC); and
- xvi. Presidential Communications Office (PCO).

- b. **Command Conference.** The OBE Command Conference shall be held among DepEd officials, partner agencies from the public and private sectors, and other stakeholders to update the public on the preparations for the opening of classes and provide information on enrollment and other school matters.
- c. **Communication.** The Department shall provide the public with important information through press releases, media interviews, website postings, updates on the official Facebook, X, and Instagram accounts, and other available media.
- d. **Client Assistance.** An OBE Public Assistance Command Center (PACC), formerly known as the DepEd Information and Action Center, shall be set up at the Central Office (CO), regional offices (ROs), and schools division offices (SDOs) through its Public Affairs Unit (PAU).

i. **Functions of the OBE-PACC**

The OBE-PACC shall serve as an information and complaints processing and routing mechanism. It shall perform the following functions:

- (1) receive, process, and respond to simple queries, information requests, and complaints from the general public, including those forwarded by other DepEd offices;
- (2) assist in the dissemination and clarification of DepEd policies, programs, projects, and processes, particularly those relevant to the opening of classes;
- (3) correctly identify and coordinate with the concerned DepEd offices on complex concerns that will require the specific offices' appropriate action; and
- (4) monitor, document, and submit reports on all issues and concerns received by the OBE-PACC, including the action taken.

ii. **Services of the OBE-PACC**

Each OBE-PACC shall ensure that the following are available to the public for the duration of OBE:

- (1) hotlines;
- (2) emails (e.g., Hotline 8888, CSC, PCC, PMS, FOI, ARTA, and [depedactioncenter@deped.gov.ph](mailto:depedactioncenter@deped.gov.ph));
- (3) Short Messaging Services (e.g., Smart and Globe);
- (4) social media (Facebook);

iii. **Composition of OBE-PACC at the Central Office**

The OBE implementation shall be under the general supervision of the **Undersecretary and Chief of Staff** and the **Undersecretary for Operations** as co-chairpersons, and the **Assistant Secretary for Operations** and the **Assistant Secretary for Public Affairs and External Partnerships (PH Private Partners)** as vice chairs of the 2025 OBE. This will be in coordination with all offices in the Central Office.

iv. **Composition of OBE-PACC at the region, division, and school levels**

(1) **Regional Office**

Chair : Regional Director  
Co-Chair : Assistant Regional Director  
Vice Chair : Regional Information Officer/  
Regional Public Assistance Coordinator  
Public Affairs Unit  
Members : Legal Unit  
Administrative Division  
Curriculum and Learning Management  
Division  
\*(Other relevant offices may be included)

(2) **Schools Division Office**

Chair : Schools Division Superintendent  
Co-Chair : Assistant Schools Division  
Superintendent  
Vice Chair : Designated Division Public Assistance  
Coordinator  
Members : Legal Section **or** its equivalent  
Administrative Section **or** its equivalent  
Curriculum Implementation Division  
\*(Other relevant offices may be included)

(3) **School Level**

Chair : School Head **or** Assistant Principal  
Members : School non-teaching personnel

4. The conduct of the OBE shall adhere to existing relevant policies of DepEd in conducting activity inside the school premises.
5. In the conduct of their duties as OBE Chair, no teachers shall be subjected to administrative work as stipulated in DepEd Order No. 002, s. 2024 titled Immediate Removal of Administrative Tasks of Public School Teachers.
6. The Terms of Reference (TOR) for the different Committees are enclosed.
7. All expenses incurred related to the conduct of the OBE shall be charged to Education Information and Communication Services (EICS) Funds for the Central Office, and local funds for regional and schools division offices, subject to the usual accounting and auditing rules and regulations.
8. All DepEd personnel are enjoined to support this activity to ensure the smooth opening of classes.

9. For more information, please contact:

**The Office of the Secretary-Public Affairs Service**

Department of Education Central Office

DepEd Complex, Meralco Avenue, Pasig City

Telephone Number: (02) 8633-1942

Mobile Phone Numbers: 0919-456-0027 and 0995-921-8461

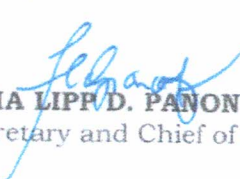
Email Addresses: [depedactioncenter@deped.gov.ph](mailto:depedactioncenter@deped.gov.ph)

[pas.cd@deped.gov.ph](mailto:pas.cd@deped.gov.ph)

[pas.od@deped.gov.ph](mailto:pas.od@deped.gov.ph)

10. Immediate dissemination of this Memorandum is desired.

By Authority of the Secretary:

  
**ATTY. FATIMA LIPP D. PANONTONGAN**  
Undersecretary and Chief of Staff

Encl.:

As stated

References:

DepEd Order No. 12, s. 2025

DepEd Memorandum No. 035, s. 2024



To be indicated in the Perpetual Index  
under the following subjects:

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BUREAUS AND OFFICES  
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