



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2025-0135

To: Janette G. Veloso, EdD, CESO VI-Assistant Schools Division Superintendent
Eduard C. Amoguis, EdD-Chief- Curriculum Implementation Division
Reynaly G. Santos- Principal IV-DCP-Kapalong West District
Edgar L. Manaran- EPS-Matrix Supervisor-Kapalong West District
Mary Kristine C. Sagot, RN, RPsy- District Nurse
All Elementary and Secondary School Heads of Kapalong West District
All Teaching and Non-Teaching Personnel of Kapalong West District
All Others Concerned

Subject: **KAPALONG WEST DISTRICT ANNUAL MEETING**

Date: June 7, 2025

1. To ensure school readiness and preparedness for the coming school year 2025-2026, this Office informs the field of the Kapalong West District Annual Meeting on June 10, 2025, 1:00pm at Tiburcia Elementary School Gymnasium.
2. Participants in this activity are the School Heads, Teaching and Non-Teaching Personnel of Kapalong West District.
3. Travel expenses relative to this activity shall be chargeable against local/ school funds subject to usual government accounting and auditing rules and regulations.
4. Furthermore, the Equal Opportunities Principle (EOP) shall always be observed in participating in this activity, where all individuals are fully recognized regardless of gender, religion, ethnicity, and political affiliations.
5. Immediate dissemination of this memorandum is desired.

REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent

For the Schools Division Superintendent:

JANETTE G. VELOSO, CESO VI
Assistant Schools Division Superintendent



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fn: KAPALONG WEST DISTRICT ANNUAL MEETING



Address: Mankilam, Tagum City, Davao del Norte
Telephone Number: (084) 823 5170
Email Address: depeddavnor.sdo@deped.gov.ph
Website: www.depeddavnor.ph | Facebook: DepEd Davao del Norte