



Republic of the Philippines
Department of Education

REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

April 27, 2026

DIVISION MEMORANDUM
No. **0139**, s. 2026

**ACCEPTANCE OF APPLICATION FOR VACANT TECHNICAL ASSISTANT I
POSITION UNDER CONTRACT OF SERVICE**

To: Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, School Governance and Operations Division
Public Elementary and Secondary School Heads
All Others Concerned

1. In accordance with the Office Memorandum – Office of the Undersecretary for Governance and Operations, title “2nd Instruction for the Implementation of the School-Based Feeding Program (SBFP) FY 2025, this Office announces the hiring of Technical Assistant I under Contract of Service.

2. The **list of vacant Technical Assistant I positions**, including the corresponding salary, place of assignment, and qualification standards, is provided in the **Enclosure** of this Memorandum.

3. All interested qualified applicants are advised to pay attention to the following instruction:

- Application documents must be placed in **White** folder.
- The applicant’s folder must be **submitted at the DepEd Davao del Norte Division – Human Resource and Management Office**.
- Deadline for submission is on **April 30, 2026**.
- Application documents shall consist of the following:
 - Letter of Intent;
 - Updated and Notarized Personal Data Sheet (PDS) (CSC Form No. 212, Revised 2025);
 - Updated Curriculum Vitae;
 - Transcript of Records and Diploma;
 - Photocopy of Certificate of Trainings;
 - Photocopy of Certificate of Employment;
 - Certificate of Eligibility (if any);
 - Birth Certificate issued by Philippine Statistics Authority (PSA); and
 - BIR Tax Identification No. (TIN)

4. This Office highly encourages all interested qualified applicants, including persons with disability (PWD), members of indigenous communities, and those with diverse sexual orientation, gender and expression (SOGIE), to apply. Attached is the Schedule of Recruitment and Selection Process.



Address: **Mankilam, Tagum City, Davao del Norte**

Telephone Number: **(084) 823 5170**

Email Address: **depeddavnor.sdo@deped.gov.ph**

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5. For immediate and wide dissemination.

REBONFAMIL R. BAGUIO

Assistant Regional Director
Concurrent, Office-in-Charge

Office of the Schools Division Superintendent



Personnel – Personnel/NBI
FN: Call for Application of Technical Assistant I Position under
Contract of Service



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Enclosure to DM. , s. 2026

LIST OF VACANT TECHNICAL ASSISTANT I POSITIONS

Position	Salary Grade	Place of Assignment	Number of Vacancy
Technical Assistant I *Under Contract of Service	P 30,800.00	Central Kitchen of: - Cambanogoy CESSC - Sto. Tomas CESSC - NAFCO CESSC - Carmen CESSC	4
Qualification Standards			
Education: Bachelor's degree relevant to the job Preferably graduate of any health-related courses such as but not limited to Dietitian, Nutritionist, etc. Training: None Required Experience: None required			

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