



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

January 10, 2024

DIVISION MEMORANDUM
NO. 0016 s. 2024

**UPDATED ASSIGNMENTS AND PORTFOLIOS OF THE EDUCATION PROGRAM SUPERVISORS
AND PUBLIC SCHOOLS DISTRICT SUPERVISORS FOR CALENDAR YEAR 2024**

To: Rebecca C. Sagot- Assistant Schools Division Superintendent
Ramel M. Pilo- Chief, School Governance and Operations Division
Dr. Eduard C. Amoguis- Chief, Curriculum Implementation Division
Education Program Supervisors (EPSs)
Public Schools District Supervisors (PSDSs)
Elementary/Secondary School Heads

Attached herewith is the List of the Updated Assignments and Portfolios of the Education Program Supervisors (EPSs) and Public Schools District Supervisors (PSDSs) for Calendar Year 2024 effective January 12, 2024.

It is expected that all CID personnel should submit Monthly Accomplishment Report of their assigned Portfolios based on the Instructional Supervisory Plans which is anchored with the Philippine Professional Standards for Supervisors PPSS.

Likewise, to ensure the smooth implementation of the articulated Basic Education Curriculum, an intense school monitoring should be done by each supervisor to their respective district-schools and district-matrix assignment. A weekly accomplishment report of the technical assistance, coaching and mentoring activities conducted to school heads and teachers should be submitted every Friday to the CID office using the prescribed template.

A locator slip of all CID personnel including Education Program Supervisors (EPSs) and Public Schools District Supervisors (PSDSs) should be signed by the CID Chief at least one day before the actual school monitoring. Everyone should adhere to the No Locator Slip No Travel Policy of the Department of Education.

Travel expenses incurred during the conduct of the school monitoring such as Quarterly Exams, Catch-up Fridays, CID GIYA, Technical Assistance and other activities involving the participation and attendance of the CID personnel shall be charged to Division MOOE subject to the availability and the usual accounting and auditing rules and regulations.

Immediate and wide dissemination of this memorandum to all concerned is desired.


REYNALDO B. MELLORIDA, CESO V
Schools Division Superintendent



CID/eca

FN: 2024 Updated Assignment of the EPSs&PSDSs
Incl: as stated



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**UPDATED ASSIGNMENTS OF CID PERSONNEL THE EDUCATION PROGRAM
SUPERVISORS (EPSs) and PUBLIC SCHOOLS DISTRICT SUPERVISORS (PSDSs)**

Name of Education Program Supervisors (EPSs)	Assignments/ Portfolios	Assigned District Matrix
Aguan, Ernie M.	<ol style="list-style-type: none">1. EPP Curriculum2. TLE Curriculum3. TVL4. JDVP5. VocTech. Schools6. SHS Technical Assistance team	New Corella
Daclan, Grace Santa T.	<ol style="list-style-type: none">1. Araling Panlipunan Curriculum2. Senior High School Curriculum3. Division Research Focal person4. Private School Curriculum5. Peace Education Curriculum6. SHS immersion In-charge7. Comprehensive Sexuality Education Focal person8. Foreign Language Coordinator9. SHS-TA Team Focal10. DSC member for T-1 & SHS positions11. Regional Communications team member, Diri sa DepEd Onse12. Alternate, Inspectorate committee13. Alternate, Division Information	B.E. Dujali
Guilaran, Allen T.	<ol style="list-style-type: none">1. English curriculum2. MTB-MLE3. Division Reading Program4. Journalism-English5. ELLN6. EGRA- ARATA7. BAC member	Carmen
Jala, Medos O.	<ol style="list-style-type: none">1. Mathematics Curriculum2. MTAP3. BAC TWG4. SHS-TA team member5. PRIMALS	Asuncion





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Josol, Liezl	1. MAPEH Curriculum 2. Special Program in the Arts 3. Special Program in Sports 4. Division Special Events Coordinator 5. Division Research Team DRC 6. QMS Internal Auditor	San Isidro
Labasan, Evelyn Grace H.	1. Science Curriculum 2. Special Science Program 3. BAC Member 4. Division Selection Committee member for T-1 positions 5. Division Research Team member 6. SHS-TA team member 7. National Learning Camp (NLC)	Sto. Tomas West
Manaran, Edgar L.	1. LRMDS In-charge 2. Quality Assurance Team leader 3. Comprehensive Sexuality Education Alternate Focal person 4. Division Testing Coordinator	Talaingod
Navarro, Lourdes A.	1. ALS Curriculum 2. ALIVE Curriculum 3. Alternative Delivery Mode ADM program 4. QMS Internal Auditor 5. Division Selection Committee DSC member for T-1 positions 6. PRAISE member 7. Modified Work Study Program (Sunday School) 8. CID ISO-QMIS lead	Kapalong East & West
Exelsis Deo A. Deloy	Filipino Curriculum Multigrade Curriculum (MG) Special Education Program (SpEd) Journalism Filipino CID-FDMEA Focal Person Division Knowledge Mgt Team Member	Sto. Tomas East
Noli T. De Felipe	4Ps program	Asuncion
Bernardo F. Boyles	Boy Scouts of Philippines	Carmen
Dominic M. Dizon	Proficiency Level of Learners	Langilan
Marlon G. Ebrado	Project EAGLE	New Corella
Janice A. Fernandez	CID Weekly Accomplishment	San Isidro
Clemente E. Timbal	Sports	Sto. Tomas East



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Eric P. Indie	Least-learned Competencies	Sto. Tomas West
Ronnie A. Publico	IPed, Values Education, Guidance program	Talaingod
Ana N. Redaniel	GSP, Kindergarten	Kapalong East
Ernie L. Caas	Officer In-charge	BE Dujali
Neil Edward D. Diaz	Project Development Officer II, Division Information Officer	LRMDS
Charline V. Udani	Education Program Specialist, Division Librarian	LRMDS
Sheila V. Sionosa	Education Program Specialist	ALS
Norma B. Gacote	Education Program Specialist	ALS
Harrah Farrah D. Café	Administrative Officer II	Office of the CID
Sergia L. Buladaco	Liaison Officer	DavNor LGU

Due to the retirement of Ms. Gloria Subong and Dr. Divina P. Dela Cueva, their assignments and portfolios have been assigned temporarily to selected supervisors to ensure that no services will be left behind.

Prepared by:

EDUARD C. AMOGUIS, EdD
CID Chief



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