



Republic of the Philippines  
**Department of Education**  
 REGION XI  
 SCHOOLS DIVISION OF DAVAO DEL NORTE

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 RECORDS SECTION  
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Office of the Schools Division Superintendent

January 11, 2022

DIVISION MEMORANDUM  
 No. 036 s.2022

**ACCEPTANCE OF APPLICATION FOR MASTER TEACHER POSITIONS**

To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
 ALL SECONDARY SCHOOL HEADS  
 DIVISION HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD  
 MEMBERS  
 ALL OTHERS CONCERNED

1. For information and guidance, the Office hereby announces the acceptance of application documents for the following vacancies:

Number of Items	Position	Major/ Specialization	SG	Assignment
One (1)	Master Teacher II	Araling Panlipunan	19	Kapalong National High School
One (1)	Master Teacher I	Mathematics	18	Kapalong National High School
One (1)	Master Teacher I	Araling Panlipunan	18	Carmen National High School
One (1)	Master Teacher I	ESP (Values)	18	Sto. Tomas National High School

2. Candidates must possess all the Qualification Standards for Master Teachers indicated in MEC Order No. 10, s. 1979 "Implementing Rules and Regulations for the System and Career Progression for Public School Teachers" to be considered for the vacant position.

3. Listed hereunder are the minimum requirements of the foregoing vacant positions posted in the CSC job portal for its education, training, experience, and eligibility.

Vacant Item	Education	Training	Experience	Eligibility
Master Teacher I	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major; and 18 units for a Master's Degree in Education or its equivalent	None Required	3 years relevant experience	RA 1080 (Teacher)
Master Teacher II	Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education with appropriate major; and 24 units for a Master's degree in Education or its equivalent	4 hours of relevant training	1 year as Master Teacher I or 4 years as Teacher III	RA 1080 (Teacher)



4. Below is the timeline of activities for the said vacancies:

Activity	Date
<b>Deadline</b> of Acceptance of Application Documents ( <i>interested aspirants may also send their application via email at <a href="mailto:depeddavnorhrmo@gmail.com">depeddavnorhrmo@gmail.com</a></i> )	<b>January 21, 2022</b>
Initial Evaluation of Application <i>*HRMPSB only</i>	<b>January 24, 2022</b>
<b>Deliberation through Microsoft Teams</b> (*Those applicants who are qualified based on the initial evaluation)	<b>January 27, 2022 @ 8:30 a.m.</b> -Kapalong NHS and Carmen NHS MT Applicants <b>January 28, 2021 @ 8:30 a.m.</b> -Sto. Tomas NHS Applicants <i>A link will be sent to all qualified applicants for the deliberation</i>

5. Application documents must be placed in white folder. Interested applicants shall signify their intent in writing enclosed with the following documents:

- a. Fully accomplished Personal Data Sheet (PDS) with recent passport size picture (CS form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
- b. Performance rating in the last (3) rating periods.
- c. Photocopy of certificate of eligibility/ rating/ license; and
- d. Photocopy of Transcript of Records and applicant's pertinent documents based on MEC Order No. 10, s. 1979 qualification requirements.

6. This office supports equal opportunities for employment to all who are qualified to enter government service and for career advancement in the DepEd, regardless of gender, civil status, disability, religion, ethnicity, or political affiliation.

7. Immediate and wide dissemination of this Memorandum is earnestly desired.

  
**DEE D. SILVA, DPA, CESO V**  
 Schools Division Superintendent

