



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DEL NORTE

Office of the Schools Division Superintendent

January 24, 2024

**DIVISION MEMORANDUM**  
**No. 0038, s. 2024**

**DESIGNATION AS OFFICER-IN-CHARGE**

To: **DR. EDUARD C. AMOGUIS**  
Chief - Curriculum Implementation Division

In view of the travel abroad for **FLY FOR HOME PROGRAM** a celebration tour for the region's 60<sup>th</sup> Diamond jubilee at Tokyo Japan of Assistant Schools Division Superintendent Janette G. Veloso on April 11-19, 2024, you are hereby designated as Officer-in-charge of the ASDS Office on the said dates.

As such, you are authorized to sign communications, reports and other documents normally signed by the Assistant Schools Division Superintendent. It is expected that you will strictly adhere to your additional duties and responsibilities.

A report should be made on what transpired during the incumbency as Officer-in-charge.

Immediate dissemination of and compliance with this memorandum is desired.

  
**REYNALDO B. MELLORIDA, CESO V**  
Schools Division Superintendent

